

## Agenda for the CLRSS Board Meeting Monday, April 1<sup>st</sup>, 2019

**6:30 p.m. at Country Grocer Meeting Room.**

*The secretary will edit this template as needed in the minute-taking process*

**In attendance:** Board members: Jean Atkinson, Judy Brayden, Chantelle McGeachy-Carden, Diana Gunderson, Lyndon Keeping, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Lois Atchison, Rick Bryan, Bee Greenway, Lyle Kuchmak, Peter Noble and Katharine Staiger. Guests:

**Absent with regrets:** Rosemary Danaher, Christine Brophy, Rodger Hunter, Genevieve Singleton, Parker Jefferson, CWB Executive Director, Tom Rutherford, CVRD Board Chair and Area F Director, Ian Morrison.

*The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.*

<b>Agenda:</b>	<b>Action: What? By Whom? By When?</b>
<b>RMS _____/_____ that the agenda be adopted as printed. CARRIED</b>	
<b>Minutes of the previous meeting:</b> <b>RMS Judy Brayden/_____ that the minutes of the March 4<sup>th</sup>, 2019 CLRSS Board meeting be accepted as printed. CARRIED</b>	
<p><b>Business Arising from the Minutes and Old Business:</b></p> <p><b>1. CLRSS Executive recommendations from March 26<sup>th</sup>, 2019 meeting</b> – Ken Traynor Executive recommendation: <b>RMS Ken Traynor/Leroy Van Wieren that CLRSS undertake a facilitated, revisioning process in early October 2019 (Sunday, October 6<sup>th</sup> was suggested in lieu of the regular board meeting).</b></p> <p>We agreed that we could include a reminder item at each regular board meeting in the meantime encouraging the thoughtful consideration of where each of us thinks our future lies.</p> <p>We agreed that we will fund-raise to cover the costs for a day-time, professionally-facilitated planning session.</p> <p><b>2. Mile 77 Park Plan</b> – Jean Atkinson and Lyndon Keeping <b>3. Sunscreen Program Update</b> - Ken Traynor <b>4. Symposium on Water Stewardship and Climate Change</b> – Ken Traynor <b>5. Gerald Thom Memorial Native Plant Garden</b> – Bee Greenway: confirm name and progress update <b>6. LCS Health Fair</b> - Thursday April 11, 2019 from 1015-1215 with set up time between 9-10:15 – Maureen Qusted or Diana Gunderson</p>	
<b>Cowichan Watershed Board</b> – CWB Executive Director, Tom Rutherford, is not able to attend this meeting. Ken Traynor will report instead.	

<p><b>Report from the CVRD on upcoming development and/or rezoning issues</b> – CVRD Board Chair, Ian Morrison</p>	
<p><b>Correspondence:</b> None</p>	
<p><b>Communication's Committee</b> - Mike Patrick and Chantelle McGeachy-Carden – update from recent meeting.  <b>Education Committee</b> – Ken Traynor – update on recently developed bursary criteria.  <b>Landowner Education Committee</b> – Judy Brayden and Chantelle McGeachy-Carden  <b>River Clean-up (Sunday, August 18, 2019)</b> – Diana Gunderson</p>	
<p><b>Treasurer's Report</b> - Leroy Van Wieren (will bring hard copies to the meeting)</p>	
<p><b>Fundraising Report</b> - Maureen Qusted (see Appendix 1 below)</p>	
<p><b>Retail Sales Report</b> - Rosemary Danaher - NIL report</p>	
<p><b>Social Report</b> - Rosemary Danaher – NIL report</p>	
<p><b>Membership Report</b> – Mike Patrick</p>	
<p><b>Strategic Plan Committee Reports</b> - Due to length of meeting agenda, NIL reports may be recorded.</p> <p><b>A. Regional Meetings:</b>  i.) Stewardship Roundtable - Ken Traynor</p> <p><b>B. Land Stewardship:</b>  i.) CSSP - Diana Gunderson.</p> <p><b>C. Water Stewardship:</b>  i.) Water monitoring - Ken Traynor  ii.) Stream signage - NIL report</p> <p>RMS _____ / _____ that the reports be adopted as presented.  <b>CARRIED</b></p>	
<p><b>New Business:</b></p> <ol style="list-style-type: none"> <li>1. Update on the spring and summer CLRSS event calendar.</li> <li>2. Lake Days</li> <li>3. River access Pine Street update – Diana Gunderson.</li> <li>4. Christmas Party date: suggesting Sunday, December 15<sup>th</sup> , location TBD.</li> </ol>	
<p><b>Adjournment motion by at _____ p.m.</b></p>	
<p><b>Important dates:</b>  <b>April 1<sup>st</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</b>  <b>April 4<sup>th</sup> Landowner Education meeting locations to shoot for the video – needs Di, Jean and Judy, but all other vey welcome – 6:30 at Judy's</b>  <b>April 11<sup>th</sup> LCS Health Fair - from 10:15-12:15 with set up time between 9-10:15</b>  <b>April 27<sup>th</sup> Country Grocer Customer Appreciation Day – see Maureen Qusted</b>  <b>April 30<sup>th</sup> RCU Steering Committee Meeting location TBA</b>  <b>May 6<sup>th</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</b>  <b>May 28<sup>th</sup> RCU Steering Committee Meeting location TBA</b>  <b>June 3<sup>rd</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</b>  <b>June 8<sup>th</sup> Lake Days Parade Report - (9:00 am - 12:00 pm) – see Judy Brayden</b></p>	

<p><b>June 25<sup>th</sup> RCU Steering Committee Meeting location TBA</b></p> <p><b>July 7<sup>th</sup> (Tentative date) The CLRSS Summer Bar B Q at the home of Maureen and John Qusted (12:00 noon to 4:00 p.m.)</b></p> <p><b>July 8<sup>th</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room – River’s Day Report</b></p> <p><b>August 6<sup>th</sup> RCU Steering Committee Meeting location TBA</b></p> <p><b>August 12<sup>th</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</b></p> <p><b>August 17<sup>th</sup> - 12:00-12:30 CLRSS to showcase the Gerald Thom Memorial Native Plant Garden in Saywell Park as part of the 75<sup>th</sup> Anniversary Celebration for the Town of Lake Cowichan – see Bee Greenway</b></p> <p><b>August 18<sup>th</sup>, Annual River Clean-up and annual bottle drive fundraiser – see Di Gunderson</b></p> <p><b>September 9<sup>th</sup> Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</b></p> <p><b>September 15<sup>th</sup> (Tentative date) Wine Survivor Event, CLRSS fundraiser</b></p> <p><b>September 28<sup>th</sup> River’s Day on the Cowichan</b></p> <p><b>October 6<sup>th</sup> (Tentative date) CLRSS Revisioning process - all members and special guests included</b></p>	
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Appendix 1: **Minutes of the March 22, 2019 Meeting of the CLRSS Fundraising Committee, held at Jakes Restaurant in Lake Cowichan** Meeting convened at 12:35 p.m.

**In Attendance:** Maureen Qusted, Mike Patrick, Judy Brayden, Lois Atchison and CLRSS member, Carrol Patrick

**Agenda:**

NOTE: in all cases, ideas centered around involving new people, who were not currently on the Board and new members.

- 1.) **Membership Drive and fundraisers at Country Grocer:** April 27<sup>th</sup> is a general customer appreciation day and membership drive to be organized by Maureen Qusted and Mike Patrick; A second date of Friday, May 17<sup>th</sup> was suggested for a hotdog sale and membership drive. Ideally, we would have two tents and can host an information table as well as the hotdog preparation and membership tables. Judy Brayden volunteered to organize the River Clean Up (RCU) Info Table Team so they could do a “dry-run” in anticipation of the annual RCU in August. Lois Atchison was tasked with arranging with the Country Grocer staff; an alternative date would be Sunday, May the 19<sup>th</sup>, should the 17<sup>th</sup> be unavailable to us. Circulars advertising the other CLRSS fundraising events will be ready to distribute to the public at this event.
- 2.) **The CLRSS Summer Bar B Q at the home of Maureen and John Qusted:** *The tentative date is Sunday, July 7<sup>th</sup> from 12:00 noon to 4:00 p.m.* The same format as last year’s event would be followed, however there will be an incentive program this year to enlist new members. Maureen Qusted will advise the team via email once she has given the numbers some further thought. The gist is that non-member, guests will purchase their new memberships as part of the fundraiser entry package. The financial goal for the 2019 Summer Bar-B-Q is \$1000. Goal number of new members TBA.
- 3.) **The RCU Bottle Drive, Sunday August 18<sup>th</sup>, 2019:** There was little to report; Maureen Qusted was assured that Bee Greenway will be her on-site assistant for the entire day. The financial goal for the 2019 bottle drive is \$750.
- 4.) Judy Brayden mentioned that she would like to develop a CLRSS fundraising template, so posters are both attractive and consistent.
- 5.) **Wine Survivor Event, possibly on Sunday, September 15<sup>th</sup>, 2019:** Maureen Qusted outlined how such an event is convened. Participants purchase a \$20 or \$25 ticket and a bottle of wine (before tax price of at least \$15.00). They may also purchase “immunity” tickets. Tickets are drawn, eliminating participants throughout the event;

use of the immunity ticket can allow participants to “get back into the game”. As the event unfolds, three parties are left, sharing the cache of wine. The target number of participants is 30 – 35. The venue was discussed and Maureen plans to contact the proprietors at the Farm Table Inn, Leroy and Marion Van Wieren and lastly the Curling Lounge to locate a possible venue. Late afternoon was the time that most members thought that it would work best. The event would include light appetizers and could include a no-host bar. Maureen will communicate her findings to the committee members asap.

- 6.) **Country Grocer and Thrifty Grocer Receipts:** Carrol Patrick suggested that CLRSS investigate the feasibility of this program as an ongoing fundraiser the CLRSS. Maureen Quested will report back at the next meeting about these findings.
- 7.) People were reminded that 25% of all CLRSS funds raised are deposited into the CLRSS Bursary fund, while the balance of monies earned are put into general revenue. People were also reminded that our goal was to host three, CLRSS fundraisers annually.
- 8.) Judy Brayden reported that she and her husband routinely host a “Farkle Tournament” and this year it is set for Saturday, July 27<sup>th</sup>, 2019. She will consider how this could be a CLRSS fundraiser and report back to the team asap.

Adjournment at 2:45 p.m.