

## **Draft Minutes of Meeting of the CLRSS Board of Directors and interested CLRSS members**

**Monday, January 9, 2017**

**6:30 p.m. at the Country Grocer Meeting Room, Lake Cowichan**

**In attendance: CLRSS Board Members:** Jean Atkinson, Judy Brayden, Rosemary Danaher, Rose Davidson, Diana Gunderson, Mike Patrick and Leroy Van Wieren; **CLRSS Regular Members:** Kerry Davis, Bee Greenway, Klaus Kuhn, Ian Morrison, Joe Tatham, Christine Brophy, and Lyle Kuchmak; **Guests:** Kate Miller, Manager of Environmental services CVRD; Tom Rutherford, Coordinator of the CWB, community members, Tamu and Glen Miles.

**Absent with regrets:** Briony Argue, Lois Atchison, Sandy Cumming, Gord Davidson, Parker Jefferson and Maureen Quested

	<b>Item</b>	<b>Action (what, by whom, when)</b>
6:30	<p><b>Adoption of the agenda:</b></p> <p>RMS Diana Gunderson/Rosemary Danaher that the agenda be adopted as amended.</p> <p><b>CARRIED</b></p>	
6:33	<p><b>Introductions of members with reminder about our meeting conduct guideline.</b></p> <p>Using the Fourfold Way we:</p> <ul style="list-style-type: none"> <li>• respect each other by having just one speaker at a time</li> <li>• expect people to speak from the heart with passion</li> <li>• expect people to show up to solve problems <i>and</i></li> <li>• expect people to speak without blame.</li> </ul>	
	<p><b>Adoption of the minutes:</b> (sent via email earlier in the month)</p> <p>RMS Mike Patrick/Diana Gunderson that the minutes of the December 5<sup>th</sup>, 2016 meeting be accepted as amended. <b>CARRIED</b></p>	
	<p><b>Business Arising from the Minutes:</b></p> <ol style="list-style-type: none"> <li>1. Diana Gunderson expressed appreciation for the efforts of the team at the recent Christmas party, hosted by Marian and Leroy Van Wieren.</li> </ol>	
	<p><b>Special Guest:</b> Tom Rutherford of the Cowichan Watershed Board</p> <ol style="list-style-type: none"> <li>1. Tom complimented CLRSS on the work that it does.</li> <li>2. Tom discussed his role moving forward as part time employee of the CWB; he requested 30 minutes on our next agenda; at this time, he will give us an overview of his vision for the future of the Cowichan Watershed Board in a more formal manner.</li> <li>3. He expressed that he would prefer to be named a coordinator and not an Executive Director; his title is being defined at this time. He expressed the privilege of representing many local regions and is very pleased to be working here in the Cowichan with multi-faceted make-up of the CWB and the level of dedication being shown on so many levels. He reiterated that things are changing rapidly and when people "get organized" and "get going", they represent the future model of what we all have to do.</li> <li>4. Leroy Van Wieren extended an open invitation for Tom to attend all future CLRSS meetings. Tom accepted with thanks.</li> </ol>	
	<p><b>Correspondence: NIL report</b></p>	

7:00	<p><b>Treasurer's Report:</b> Rose Davidson See Appendix A</p> <p>Rose informed the Board that because of our line of credit, we are paying \$40-\$50 per month in interest fees, while we wait for the Federal government money owed to us for the CSSP. Tom Rutherford commented on the status of our RFCPP grant, suggesting that we contact Adam Silverstein. He agreed to contact Adam on our behalf, asking for clarification. He will advise us if there is anything further that we can do to speed the receipt of the outstanding CSSP funds. He also suggested that failing that, we could write to the Minister of Fisheries and Oceans. Leroy Van Wieren suggested that he could write such a letter.</p> <p>Judy Brayden asked if the next grant cycle could include interest owed to CLRSS from the last cycle.</p> <p><b>RMS Rose Davidson/RD that the treasurer's report be adopted as presented. CARRIED</b></p>	
	<p><b>Social Committee Report</b> - Rosemary Danaher <b>reported that</b> Lois Atchison will assume the job in Rosemary's absence over the next two months.</p> <p><b>Retail Sales Committee Report</b> – Rosemary Danaher Nil Report</p> <p><b>Fundraising Committee Report</b> – Maureen Quedstedt NIL Report</p>	
	<p><b>Strategic Plan Committee Reports:</b> NIL reports may be recorded.</p> <ol style="list-style-type: none"> <li>1.) Community Involvement:       <ol style="list-style-type: none"> <li>a.) Executive Committee - Leroy Van Wieren - NIL report</li> <li>b.) Education Committee – Leroy Van Wieren - NIL report</li> <li>c.) Communication Director's Report – Parker Jefferson – NIL report</li> <li>d.) Membership - Mike Patrick reported that presently we have 111 members. Our volunteer hours to date are 2120 hours</li> <li>e.) Website – Mike Patrick - NIL report</li> </ol> </li> <li>2.) Land Stewardship:       <ol style="list-style-type: none"> <li>a.) CSSP – CSSP Project manager, Christine Brophy, reported that the BC Conservation Foundation is taking over the CSSP; there are 14 proposed sites for 2017. There is a possibility of a partnership with BC Parks. We will be targeting environmentally sensitive sites in 2017. We will need a larger crew in the future. She summarized that in 2014 we repaired 7 sites; 2015 we repaired 8 sites; 2016 we repaired 7 sites. She reiterated that the live staking on 2016 sites will begin once the ground begins to thaw.</li> </ol> </li> <li>3.) Water Stewardship:       <ol style="list-style-type: none"> <li>a.) Water monitoring – Rob Somers - NIL report</li> <li>b.) Stream signage – Gord Davidson – NIL report</li> </ol> </li> <li>4.) Regional Meetings:       <ol style="list-style-type: none"> <li>a.) Stewardship Roundtable – Jean Atkinson reported about the December 15<sup>th</sup> meeting. The main topic was the algae problem for Quamichan Lake. The Quamichan Lake stewardship group has been working on education outreach and source control of nutrients coming into the lake. Tom Rutherford reiterated that there is a three-pronged approach: monitoring; control of inputs into the lake and some sort of intervention. A controlled experiment such as dredging, or adding neutralizing chemical or stirring the lake bottom with the hope of suspending the nutrients and then outflow to the ocean.</li> </ol> <p>Kate Miller reported that the Municipality of North Cowichan sees this as a priority project.</p> <ol style="list-style-type: none"> <li>b.) Cowichan Watershed Board/TAC – It was reported that this group will meet quarterly on the fourth Thursday of the month. The Riparian working group of TAC is meeting in Lake Cowichan this week.</li> </ol> </li> </ol>	

	<b>RMS Diana Gunderson/Judy Brayden that the above reports be accepted as presented. CARRIED</b>	
	<b>UNFINISHED BUSINESS:</b> 1.) Leroy Van Wieren reported that the Charitable status sub-committee is scheduled to meet Wednesday, January 18 <sup>th</sup> , at 2:00 in Duncan at Leroy's home. Attendees will be (Rose Davidson, Joe Tatham, Judy Brayden, Mike Patrick, John Quested and Leroy Van Wieren. Joe reported that he was unable to attend on this particular date.	
<b>8:00</b>	<b>NEW BUSINESS:</b> 1.) CLRSS engagement/consultation on draft communication plan regarding the establishment of bylaws for watershed management in the Cowichan watershed – Leroy van Wieren. Kate Miller reported that because regional districts can only act on items that are within their legislative power, service lines are discrete and must be mandated by the public in either a referendum or through the Alternative Approval Process. In a recent poll, respondents indicated that the number one concern was protection of water. The CVRD is launching a campaign to engage the community in the discussion about what kinds of bylaws etc., that the public would like the CVRD to write to address this concern. The question is what do people want the CVRD to do about this? Should this just be only one watershed? What about Koksilah etc.? This CVRD Board has made changes in the use of the AAP process by beginning dialogue earlier, by extending the timeline to respond and by broadening the dialogue. A brief discussion ensued about the scope of the task. Kate mentioned the new online forum called PlaceSpeak (see: <a href="https://www.placespeak.com">https://www.placespeak.com</a> ). The Board agreed to put aside time after the Feb agenda to discuss this item further once the members had time to digest the scope and nature of the question. See altered meeting times below in red. Kate will attend this meeting as well.  2.) Celebration event for our river with financial support from the Canada 150 fund. The event is scheduled for National Rivers Day, Sept 30 <sup>th</sup> in the lower river. CLRSS involvement to be discussed at a future meeting.	
	<b>Adjournment: RMS Rosemary Danaher that the meeting be adjourned at 8:45 p.m. CARRIED</b> <b>Next CLRSS Board Meeting: Monday, February 6<sup>th</sup>, 2017 6:00 – 7:45 p.m. At 8:00 pm an open discussion with the CVRD about the CVRD question: what we wish the CVRD to do in relation to water quality in our region?</b>	
	<b>NOTE:</b> <b>Wednesday, January 18, 2017 Charitable Status adhoc committee meeting, 2:00 p.m. at the Duncan home of Leroy Van Wieren</b>	

**TREASURER'S REPORT as at January 5, 2016**

	CASH in Bank	O/S Cheque	Available Cash
<b><u>CLRSS General account</u></b>	2,214.43	0	<u>\$ 2,214.43</u>
<b><u>Earmarked Funds General A/C</u></b>			
for salmon fry -	1,934.21		
<b>Cash remaining</b>			<b>\$ 280.22</b>
<b><u>CSSP account</u></b>	- 10,115.28	0	<b><u>-\$ 10,115.28</u></b>
<b>Remaining Balance on \$15,000 Credit line</b>			<b>\$ 4,884.72</b>
<b><u>To be refunded by CSSP:</u></b>			
to Diana Gunderson			4,000.00
to Rose Davidson			3,500.00
<b><u>To General Account:</u></b>			
money advanced			2,000.00
line of credit bank fees			150.00
portion of insurance			625.00
			<u>\$ 10,275.00</u>
<b>TOTAL LIABILITY CSSP</b>			<b>-\$ 20,390.28</b>
<b>Bursary</b>	2,066.14		
<b>Bursary Total</b>			<b>\$ 2,066.14</b>

In December we received \$2,500 donation from property owner Bruce John (via BCCF) and \$100 from property owner Wendy Webb. Still waiting for RFCPP grant.

Also expect \$2,500 residual funds from Environment Canada.

The Island Savings line of credit runs till March 31, 2017.