

Minutes CLRSS Board of Directors and interested CLRSS members

Monday, May 1st, 2017

6:30 p.m. at the Country Grocer Meeting Room, Lake Cowichan

In attendance: Board members:, Lois Atchison, Jean Atkinson, Judy Brayden, Sandy Cumming, Rosemary Danaher, Diana Gunderson, Parker Jefferson, Maureen Quested and Leroy Van Wieren. CLRSS members: George DeLure, Bee Greenway, Klaus Kuhn, Glenn Miles, Tamu Miles, Heather Pritchard, and Ken Traynor

Guests: Peter Noble, Joe Saysell

Absent with regrets: Briony Argue, Christine Brophy, Rose Davidson, Gord Davidson, Kerry Davis, Ian Morrison, Mike Patrick, Tom Rutherford, Genevieve Singleton and Joe Tatham

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. However, while their opinions may influence decision-making, only Board members may move or to vote on motions.

Time	Item	Action (What, By Whom and When)
6:30	Adoption of the agenda: RMS Rosemary Danaher/Diana Gunderson that the agenda be adopted as printed. CARRIED	
	Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we: <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
	Adoption of the minutes: (sent via email earlier in the month) RMS Judy Brayden/Diana Gunderson that the minutes of the April 3rd, 2017 CLRSS meeting be accepted as distributed. CARRIED	
	Correspondence: a. Leroy Van Wieren reviewed the response from the Federal Minister of Fisheries and Oceans, reminding us that the original letter asked about more enforcement. (see Appendix 1 below)	
	Business Arising from the Minutes:	

	<p>a. Maureen Quested reported that further to the citizen request for help with litter in Ted Burns Nature Reserve, that they had met and surveyed the problem. Both will send an email to the Town of Lake Cowichan, which is responsible for the maintenance of the preserve.</p> <p>b. CLRSS revised purpose: <i>The purpose of the CLRSS is to act to ensure the health and protection of the Cowichan watershed; to inform and educate landowners, other citizens and governments about the environmentally sustainable use of the upper Cowichan watershed and its riparian zone; and to work with schools, citizens and other like-minded groups for this purpose.</i></p> <p>RMS Diana Gunderson/Judy Brayden that this be adopted as the new constitution for the CLRSS at the May 2017 AGM. CARRIED</p> <p>c. CLRSS Bylaws:</p> <p>RMS Judy Brayden/Maureen Quested that Schedule 1 be adopted as the new bylaws for the CLRSS at the May 2017 AGM. CARRIED</p> <p>NOTE: There is one notable difference between the existing CLRSS bylaws, Schedule B and Schedule 1 except that the maximum number of Board members is 11 not 12 under the new bylaw. At this moment we have 11 members who wish to stand for election at the upcoming annual general meeting.</p> <p>d. Minimum age of CLRSS members: RMS Maureen Quested/Leroy Van Wieren that the minimum age of CLRSS members be 15 years of age. CARRIED</p> <p>e. Shaw Creek public hearing: No new information at this time.</p> <p>f. Greenshores Fresh Water pilot project: Nil report</p>	
7:00	<p>Treasurer's Report: (see Appendix 2 below) RMS Leroy Van Wieren/Rosemary Danaher that the treasurer's report be adopted as printed. CARRIED</p>	
	<p>Fundraising Report: Maureen Quested showed the Board the Gerald Thom scholarship donation form and requested that the records to be kept with us so that appropriate follow-up and</p>	

	<p>appreciation can be routinely carried out by CLRSS. The cheques with the forms should be mailed to CLRSS so they can be recorded before they are sent to the school.</p> <p>Retail Sales Report: Rosemary Danaher reported that last month CLRSS sold \$55.00 worth of stock earning us \$20.53; we also gifted a shirt at a cost to CLRSS of \$12.60. An order for 6 small t-shirts would cost CLRSS \$75.</p> <p>RMS Lois Atchison/Rosemary Danaher that CLRSS orders 6 small t-shirts for future sales. CARRIED</p>	
	<p>Strategic Plan Committee Reports - Nil reports may be recorded.</p> <p>1. Community Involvement:</p> <p>a.) Executive Committee: Leroy Van Wieren reported on the recent meeting.</p> <p>RMS Judy Brayden/ Rosemary Danaher that we prepare small gifts for those who are leaving the CLRSS Board. CARRIED</p> <p>b.) Education Committee: Diana Gunderson reported on April 20th Lake Cowichan School Health Fair, calling it a successful day. She reported that because it was run by the grade 10 students this year the attendance was lower, but CLRSS interacted with quite a few students.</p> <p>NOTE: The comment about having more signage on the Oxford Otter costume was raised. Rosemary Danaher agreed to research the cost of having a “hockey-type” name embroidered on the back.</p> <p>c.) Communication Director’s Report: Parker Jefferson reported that a study has been completed on the predation on out-migrating smolts; there was a consistent 1.5 to 2% mortality rate per km of river when the flow was as low as 4.5 cubic metres per second; the test will be repeated this year with a higher flow rate.</p> <p>Clearwater Creek contributed to the sloughing of the clay banks at Stoltz Pool. The silt is being washed into the Cowichan River and may harm fish eggs.</p> <p>A 150 Year event highlighting the heritage River is planned for September 30th.</p>	

<p>d.) Membership: Members reported that the membership drive at Country Report on Grocer Customer Appreciation Day, April 22 was a success; Tamu Miles agreed to send some photos of the event to Parker Jefferson for the CLRSS facebook page.</p> <p>e.) Website: Nil report</p> <p>2. Land Stewardship:</p> <p>a.) CSSP: Diana Gunderson and Jean Atkinson reported that student applications are now being accepted for the 2017 season; to date the funding request is \$107,500 and \$50,000 has been confirmed; 11 properties have been identified. Landowners Education update: There will be a May meeting of those CLRSS members involved in the landowner education program; a meeting with Craig Wightman will be scheduled for June. Further to question: Christin Brophy routinely monitors the previous plantings in order to identify any maintenance needed.</p> <p>3. Water Stewardship:</p> <p>a.) Water monitoring: George DeLure reported that the crew is getting prepared to begin before the middle of May; they routinely test at two sites in the Lake.</p> <p>b.) Stream signage: George DeLure reiterated that the signage crew has completed the initial job; routine maintenance is ongoing as the mandate is to monitor the state of the signs and do maintenance as required.</p> <p>4. Regional Meetings:</p> <p>a.) Stewardship Roundtable: Parker Jefferson reported that Brian Houle of Catalyst Paper presented on the river flows; there is plenty of water this year; no controls are being implemented as yet but may be by the 10th of May.</p> <p>b.) Cowichan Watershed Board: Parker Jefferson reported Tom Rutherford had presented a history of the CWB, interviewing everyone and asking for feedback; The Cowichan Bay rezoning application by Western Stevedoring was also on the agenda.</p> <p>On another topic, \$166,000 of funding has been garnered for flow studies on the Cowichan; the Provincial Government could allow some small items to be controlled locally.</p>	
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	RMS Diana Gunderson/Rosemary Danaher that the above reports be adopted as presented. CARRIED	
8:00	<p>Old Business:</p> <p>1. CLRSS Annual General Meeting: Judy Brayden reported that the PowerPoint has been made, the room is booked and the notice to members has gone out. (See Appendix 3 below) Refreshments will be provided by: Jean Atkinson, Peter Noble, Judy Brayden, Maureen Quested and Leroy Van Wieren. All, Board members are needed to help with set-up at 9:30 on Sunday, May 14th.</p>	
8:20	<p>New Business:</p> <p>1. CLRSS 2017/18 Proposed Budget: Leroy van Wieren presented the draft budget. The issue of fundraising was discussed and it was agreed that Maureen Quested would contact treasurer, Rose Davidson to ascertain the appropriate way to address the fundraising item in the budget. Acceptance of the revised draft budget was referred to the next Board meeting.</p> <p>2. Lake Days Parade: RMS Judy Brayden/Maureen Quested that the CLRSS participate in the parade and that we have a table at the Saywell Park event as well. CARRIED</p>	
	RMS Rosemary Danaher that the meeting be adjourned at 8:15 p.m.	
	<p>Important dates:</p> <p>May 14th Annual General Meeting, Lake Cowichan Sports Arena, Curling Lounge. Board to assist with set up at 9:30. Meeting begins at 10:00.</p> <p>Date for Board Orientation, location and time</p> <p>June 5th Regular Board Meeting, 6:30 Country Grocer meeting room. All members and visitors are welcome!</p> <p>August 20th CLRSS Annual River Clean-up</p> <p>August 27th Annual Lower River Clean-up</p>	

Appendix 2:**TREASURER'S REPORT as at April 25, 2017**

	CASH in Bank	Cheques / Transfers	Available Cash
<u>CLRSS General account</u>	3,459.61		
memberships	626.00		
donations	<u>108.00</u>		
	4,193.61		
<u>Earmarked Funds General A/C</u>	-		
for salmon fry	<u>1,934.21</u>		
			\$ 2,259.40
<u>CSSP account</u>			\$ <u>1,178.40</u>
		Total cash available from both accounts	\$ 3,437.80
Bursary Total			\$ 2,116.53

CSSP received the remaining grant of \$2,500 from Environment Canada. At present, there are no cheques or payments outstanding. CSSP had received advances from General a/c totalling \$2,670.15. After transferring the balance from CSSP to General, the shortfall in debt repayment is \$1,491.75 - which, considering this is the end of a 3-year Shoreline project, is quite close. The total cost of CSSP's line of credit was \$487.84 (\$150 set-up fee plus \$337.85 interest)

Appendix 3

CLRSS Annual General Meeting

Sunday, May 14th, 2017
10:00 am - 1:00



**Cowichan Lake & River
Stewardship Society**

Location: Curling Lounge Cowichan Lake Sports Arena

Delegate registration and coffee/tea

9:45 – 10:00

PLEASE BRING YOUR OWN COFFEE MUG!

Guest speakers Bob Crandall and Parker Jefferson – The Environmental Significance of the Shaw Creek Estuary

2016 Members may renew their memberships at the door and will be issued a voting card. New members will be issued a voting card if they joined CLRSS on or before April 14, 2017