

Agenda CLRSS Board of Directors and interested CLRSS members

Monday, July 10th, 2017

6:30 p.m. at the Country Grocer Meeting Room, Lake Cowichan

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Rosemary Danaher, Diana Gunderson, Tamu Miles, Mike Patrick, Heather Pritchard, Maureen Quested, Ken Traynor and Leroy Van Wieren. CLRSS members: Lois Atchison, Kerry Davis, Klaus Kuhn, Ian Morrison, Glenn Miles, Genevieve Singleton

Guests: Sonia Furstenau, MLA, Cowichan Valley, Tom Rutherford CWB.

Absent with regrets: Parker Jefferson.

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

| Time | Item | Action (What, By Whom and When) |
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| 6:30 | Adoption of the agenda: RMS Rosemary Danaher/ Mike Patrick that the agenda be adopted as printed. CARRIED | |
| | Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we: <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. | |
| | Adoption of the minutes: (attached with this agenda package) RMS Judy Brayden/Diana Gunderson that the amended minutes of June 5th, 2017 CLRSS meeting be accepted as amended. | |
| 6:45 | Guest: Ms. Sonia Furstenau, Member of the Legislative Assembly for Cowichan Valley Sonia confirmed that she will come back to our meeting once the new cabinet has been sworn in. A visit to the Carmanah rain forest was formative. Four years ago. she began the fight to save the Shawnigan watershed. She believes that communities that work together are strong and vibrant. Interplay between citizens and government, and putting the eco-system at the centre of our lives with support of citizen groups, is invaluable; "protecting watersheds" is significant to the person who Sonia is. There are 16 watersheds in this valley; Sonia reiterated that issues of overlapping jurisdictions can be looked at as helpful "overlap" because the solutions vary from place to place and that there is no quick or universal "fix"; a governance model based within community is best; long-term solutions made by processes that are protected, full of integrity, intact and sustained by government are her passion. The Riparian Area Regulation (RAR) was discussed, as was | |

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| | <p>the issue of water storage in Cowichan Lake; Ian Morrison reported that there will be a case made at Union of BC Municipalities (UBCM) conference in the fall of 2017 in which the municipalities will bring up the need to address the Auditor General’s recommendations on mining in the province; there needs to be a review and “fix” to the professional reliance model; over the last 16 years the ministries have transferred the process of oversight to the professionals in the field; conflict of interest was discussed; Ian is looking for evidence of “worst case riparian care” and at the UBCM will bring up the concept of a “stable” of QEP, hired by local governments to ensure consistency in assessment, as an alternative model to the professional reliance model.</p> | |
| | <p>Business Arising from the Minutes and Old Business:</p> <ol style="list-style-type: none"> 1. Annual River Clean-up: Heather Pritchard reported that the date has to change to Saturday the 19th; she has a planning format with 5 sub-committees: food, fundraising, advertisement, volunteers and registration and site and safety. By the end of the meeting, Heather will have the sub-committee chairs identified. 2. Lakeview property: Diana Gunderson reported that a meeting will be arranged with interested groups and representative from the Ministry of Forest Lands and Natural Resource Operations and MLA, Sonia Furstenau. 3. Shaw Creek Adhoc Committee update: Leroy Van Wieren reported that three responses to his callout were forthcoming: Carrol Patrick, Jean Atkinson and Joe Saysell. No meeting has yet been set. The public meeting is likely to be held on September 19th. 4. Letter to the Minister responsible for Federal Fisheries and Oceans: see attachment from Ken Traynor. At the last Cowichan Watershed Board meeting Tom Rutherford was asked to draft a letter in support of this decision. <p>RMS: Maureen Quested/Judy Brayden that the CLRSS President write a letter in support of the decision. CARRIED</p> <ol style="list-style-type: none"> 5. Area F OCP: Ian Morrison reported that the process is 75% complete. An expedited process was chosen due to the number of official community plans that were in need of updating; Area F Area Planning Commission (APC) was designated as the steering committee and they have had a number of meetings with staff; Ian is not aware of the timeline for requesting public input on the draft plan; Ian is meeting with the representative of the CVRD about this next week. | <p><i>CLRSS River Clean-up Chairperson, Heather Pritchard, will call a meeting for the sub-committee chairs early next week.</i></p> <p><i>Leroy Van Wieren will convene a meeting of this group at his earliest convenience.</i></p> <p><i>Tom Rutherford agreed to send the contents of his letter to Leroy Van Wieren for his perusal.</i></p> <p><i>Ian Morrison will contact Judy Brayden when he knows the date on which the public is being asked for feedback.</i></p> |
| | <p>New Business:</p> <ol style="list-style-type: none"> 1. Glenn Miles reported the results of his research on the potential of republishing <i>On the Living Edge</i>. He has successfully tracked down the publisher of the book with the thought of starting a lending library and/or asking permission to publish it ourselves; parts of it are on the Internet already; Could we digitize it? The concept of a library is a notion for a future meeting; Glenn will continue the search and report back on the likelihood of having enough copies | |

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| | to gift them to purchasers of new waterfront properties. | |
| 7:45 | <p>Treasurer's Report – Ken Traynor outlined our current financial position (see Appendix 2 below).</p> <p>RMS: Judy Brayden/Diana Gunderson that Tamu Miles update the CLRSS brochures asap and prepare them for reproduction. CARRIED</p> <p>RMS: Ken Traynor/Rosemary Danaher that the treasurer's report be adopted as printed. CARRIED</p> | <p><i>Tamu Miles will suggest edits and revisions to all of our current brochures, including the repositioning of the brochure name to the top, so that it is clearly visible in brochure racks. She will distribute the drafts to the Board for review before any printing is undertaken.</i></p> |
| | <p>Fundraising Report – Maureen Quedstedt reported that the prize winners from the raffle held in May and June were Ken Traynor, S. Silvaggio, and B. Gibson. All 300 tickets printed were sold @ \$2.00 (two dollars) each.</p> <p>Gross revenue: \$600.00 (six hundred dollars)</p> <p>Costs paid out: Licence fee \$10.00; one basket article \$10.00; Donated costs: Prizes: \$190.00; paper and printing \$65.00. Net revenue: \$580.00</p> <p>A silent auction of Sandy Cumming's photo of Ashburnham Creek (value \$175.00) will be auctioned at Honeymoon Bay Market between July 29th and September 2nd, 2017.</p> <p>A Bite & Beverage with silent auction and other money makers are in the planning stage; likely in October, 2017 and likely at Jake's at the Lake. Details TBA.</p> | <p><i>Judy Brayden will complete the gaming report; the correct gaming fee was \$10.00; report has been revised.</i></p> |
| | <p>Retail Sales Report – Rosemary Danaher reported that retail sales for June, 2017 were 1 donated baseball cap, via Christine, to Royal Bank (our cost \$17.70); Lake Days Sales: \$40. Profit to us: \$9.76</p> | |
| | <p>Thank you cards - Rosemary Danaher. Elaine Buffatto received a \$100 gift certificate from Jake's at the Lake.</p> | |
| | <p>Strategic Plan Committee Reports - Nil reports may be recorded.</p> <p>1. Regional Meetings:</p> <p>a.) Stewardship Roundtable – Genevieve Singleton reported that she has received a \$6500 grant for September 30th, 2017 River's Day Celebration. Details TBA.</p> <p>b.) Cowichan Watershed Board - Tom Rutherford (see executive summary - Appendix 3 below).</p> <p>2. Community Involvement:</p> <p>a.) Executive Committee – Leroy Van Wieren suggested that due to time limitations, this item be referred to the August Board meeting.</p> <p>b.) Education and Communications Committee – Leroy Van Wieren reported briefly on the following: Discussion held. Ideas were captured on the White Board and by Tamu Miles.</p> <p>ACTION: Tamu to send out an outline of the discussion for her to use going forward.</p> <ul style="list-style-type: none"> • Agreed to use multiple communication avenues such as Instagram, Twitter, the VOICE, the Gazette, Facebook, etc. | <p><i>CLRSS has committed to providing an information table at River's Day. On future agenda.</i></p> <p><i>Motion for August 14th meeting agenda: RMS Judy Brayden/Leroy Van Wieren that the Amended 2017 Strategic Plan be adopted as printed.</i></p> |

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| | <ul style="list-style-type: none"> • Agreed that there is opportunity to have more of our good work presented more frequently. <p>c.) Membership - Mike Patrick reported that the CLRSS membership is unchanged at 66; the members were reminded that the pro-rated fee is now \$12.00.</p> <p>d.) Website – Mike Patrick requested that he needs requested feedback asap.</p> <p>3. Land Stewardship:</p> <p>a.) CSSP: Christine Brophy reported that the 2017 works was begun on July 4th; 3 crew members: Mandy, Alex and Tanner are once again employed; a volunteer call-out will be forthcoming; Christine circulated the schedule for July and August; there are a total of 8 sites this year (4 private property and 4 community lands including parks, forestry reserve); the areas target of 2500 square metres was exceeded (3000 square metres); The riparian tour date was set as a weekday in the last week of August. Professionals, Town of Lake Cowichan officials, representatives from the CVRD Board and other local politicians, BCCF Funders and the CLRSS Board are invited; Christine agreed that a special tour for our new Board members was possible.</p> <p>4. Water Stewardship:</p> <p>a.) Water monitoring – George DeLure – NIL report</p> <p>b.) Stream signage – George DeLure – NIL report</p> <p>RMS Diana Gunderson/Tamu Miles that the above reports be adopted as presented. CARRIED</p> | |
| 9:00 | RMS Rosemary Danaher that the meeting be adjourned at 8:57 | |
| | <p>Important dates:</p> <p>August 14th, 6:30 Country Grocer meeting room. All members and visitors are welcome!</p> <p>August 19th CLRSS Annual River Clean-up</p> <p>August 27th Annual Lower River Clean-up</p> | |

APPENDIX 2 CLRSS Treasurer’s Report

| Treasurer’s Report as at June 30, 2017 | | | | | |
|---|----------------------|-----------------|-----------------|------------------|-------------------|
| | | | CASH | Cheques/ | Available |
| | | | in Bank | Transfers | Cash |
| CLRSS General Account | | | 4,288.16 | | |
| to be deposited | | | | | |
| | | | 4,288.16 | | |
| Earmarked funds General Account | | | | | |
| for salmon fry rescue | | | 1,934.21 | | |
| | | | | | \$2,353.95 |
| CSSP Account | | | | | \$2,678.60 |
| Total Cash Available for CLRSS Activities from both Accounts | | | | | \$5,032.55 |
| Bursary Account Total | | | | | \$2,166.80 |
| Comments: received \$1500 from Sydney Anglers to support CSSP work which covers off the CLRSS advance to CSSP project from General Funds of \$1491.75. | | | | | |
| CLRSS 2017/18 Financial Report Budget to Actual | | | | | |
| Report Date | | | 7/5/2017 | | |
| Current | Cash Position | 6,966.76 | | | |
| | | Budget | | Actual | |
| CODE | Category | Revenue | Expenses | Revenue | Expenses |

| 2016 | 2017 | 2018 | 2019 | 2020 |
|-----------|--------------------|-------------|-------------|----------------|
| 4110 | Donations | 2500 | | 1628.75 |
| 4200 | Sales | 1000 | | 170 |
| 4460 | Misc. Revenue | 2000 | | 1.06 |
| sub-total | | 6500 | 4965 | 2809.81 |
| 5270 | Signs | | 500 | 0 |
| 5300 | Supplies | | 200 | 0 |
| 5610 | Accounting | | 100 | 100 |
| 5625 | BCLSS Membership | | 50 | 0 |
| 5630 | Society Fees | | 35 | 0 |
| 5640 | Printing Costs | | 700 | 163.8 |
| 5650 | Purchase for Sales | | 800 | 0 |
| 5685 | Insurance | | 600 | 0 |
| 5690 | Bank Charges | | 30 | 5 |
| 5700 | Office Expenses | | 550 | 50.25 |
| 5710 | Legal | | | 0 |
| 5730 | Courses & Mtgs | | 300 | 141.02 |
| 5735 | CSSP Activities | | 1000 | 104.37 |
| 5740 | Misc. other | | 100 | 0 |

APPENDIX 3 Summary from Tom Rutherford, Executive Director, Cowichan Watershed Board (CWB) Flows - Structured Decision-Making process administrative team (CVRD, Cowichan Tribes, CWB) to meet later this month to adjudicate consultant proposals to pick contractor to lead SDM process to identify required additional storage (200K process funded by BC/Federal clean water/wastewater fund); Current river situation: anticipated that Flow

North arm of lower river very low.

Technical Update: CWB working with BCCF and other partners to support Cowichan Tribes proposal to DFO Coastal Restoration Fund for **4 million dollars over 5 years**. Key elements include: “whole of watershed” natural process based approach. “Everything is connected”; Work based in strong and unique Cowichan Community Partnerships developed over the past 15 years; Significant training/capacity building component for Cowichan Tribes; 3 major technical projects integrating with CWB working groups: Water quality WG – Stoltz slide maintenance, Estuarine Health WG – Cowichan Estuary restoration and Riparian WG – 5 year Cowichan/Koksilah riparian restoration program

Fish Flows committee completed report on recommended target and minimum flows for salmonids to be rolled into larger SDM process

Local Governance update: 200K grant from BC Freshwater Legacy Initiative over 18 months; Working closely with Cowichan Tribes towards hiring water governance project lead – excellent candidates; Forming committee (CT, CVRD, CWB) to hire facilitators for local governance workshops both: Internal – CT, CVRD, CWB and External – Province of BC

APPENDIX 4 Prioritized Goals for 2017/18 New Board (2017/18) Orientation Meeting Discussion on focus areas for 2017/18:

- 3x Keep pushing for preservation of Shaw Creek and Lakeview
- 2x More public communications
- 2x More engagement with political leaders (keep pushing for enforcement and oversight)
- 2x Engage more of the membership in our activity (more communications too)
- 2x Landowner Education
- 1x Community events – CLRSS needs better display/graphics
- 1x Engage Town of Lake Cowichan (RAR, enforcement, planning, etc.)
- 1x Continue support for Raising the Weir
- 1x Attend or review EASC agendas and minutes to learn about upcoming developments
- 1x Follow up on our Real Estate initiative