

Minutes of the CLRSS Board of Directors and interested CLRSS members

Monday, May 7th, 2018

6:30 p.m. at Country Grocer Meeting Room

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Rosemary Danaher, Diana Gunderson, Parker Jefferson, Mike Patrick, Maureen Qusted, Ken Traynor and Leroy Van Wieren. CLRSS members: Lois Atchison, Ian Morrison, Lyndon Keeping, , Katharine Staiger, Christine Brophy, Genevieve Singleton, Joe Saysell, and Tom Rutherford (CWB).

Absent with regrets: Rodger Hunter, Kerry Davis, Sandy Cumming, Bee Greenway, Heather Pritchard, Lyle Kuchmak and George DeLure.

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

Time	Item	Actions (What, By Whom and When)
6:30	Adoption of the agenda: RMS Judy Brayden/Rosemary Danaher that the agenda be adopted as amended. CARRIED	
	Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we: <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
	Adoption of the minutes: (attached with this agenda package) RMS Judy Brayden/Diana Gunderson that the minutes of April 9 th , 2018 CLRSS meeting be accepted as printed. CARRIED	
	Special Guest, Don Hare, Executive Director – Coastal Invasive Species Committee: Don Hare was raised in Alberta and received his MSc. in Soil Science from the University of Alberta. He began working with Dow AgroSciences and over a 31 year career held positions as a Sales territory Manager, Regulatory Affairs Manager, Product Development Manager, and Senior Research Scientist. Since 2000, Don has been the Dow AgroSciences Invasive weed subject manager technical expert for Canada and has focused on control and management of invasive plant species across Canada. In 2015 he joined Alberta Invasive Species Council as program coordinator to help launch 2 international invasive weed programs in Alberta – PlayCleanGo and Spotters Network (Eddmaps Alberta). In 2017 he and his wife relocated to Vancouver Island and currently lives in Cobble Hill. Don assumed the role of Executive Director for the Coastal Invasive Species Committee in April 2017. His passion is protecting the environment against invasive species.	

	<p>There are four types of knotweed: Japanese, Bohemian, Himalayan, Giant; the Bohemian is the most prevalent; TimberWest has adopted an aggressive eradication program, attempting to control 24,000 square metres in Caycuse; 9 million dollars has been invested in the province. Complex regulatory legislations are the BC Weed Control Act, Forest and Range Practices Act, Community Charters Act and the Integrated Pest Management Act. That coupled with the various Jurisdictions (DFO, MoE and FLNRO) involved, make the process challenging. Local residents can call Don at Coastal Invasive Species Committee if they have an infestation on private property. Smartphone Report a Weed App; email a photo to info@coastalisc.com or call 1-844-298-2532 for assistance.</p>	
	<p><i>The agenda order has been altered for this meeting in the hope that important Old and New Business items may be given priority. Feedback on the changes welcome.</i></p>	
	<p>Land Stewardship moved in order to respect time commitments CSSP - Jean Atkinson, Diana Gunderson and Judy Brayden reporting on their meeting with Craig Wightman of the BC Conservation Fund (BCCF) (See Appendix 1 below). CSSP Project Manager, Christine Brophy, reported on the status the CSSP. She reported that seven private properties have been confirmed for this year; There is maintenance work that will be required on several properties from the past. Students interviews are nearing: four students will be hired on May 18; (Alex Werk plus three new student workers). Mandy Hobkirk will be a part time supervisor. The work schedule remains the same (July 3 – August 31).</p>	<p><i>The Landowner Education committee needs to meet and plan the next phase of their work.</i></p>
	<p>Cowichan Watershed Board: Tom Rutherford CWB Executive Director reported on the water use planning process – the last meeting is tomorrow. He described the conundrum about winter water levels should storage be necessary as early as February each year. This could contribute to flooding and the need for compensation. The licence holder would be liable for compensation in these cases. He reiterated that other options have been tabled that address storing more water and that do not impact high winter water levels. He also mentioned that the CWB would be addressing the invasive species problem in the Koksilah watershed, rather than in the Cowichan.</p>	
	<p>Business Arising from the Minutes and Old Business:</p> <ol style="list-style-type: none"> Issue of Insurance – On the issue of the CVRD group liability insurance, CVRD Director Ian Morrison corroborated what CVRD Director, Klaus Kuhn, had told us: <i>We do not need to purchase extra liability insurance for our annual river clean-up activity as long as a CVRD Area Director is in attendance at the event.</i> Leroy Van Wieren reported on his due diligence regarding the CLRSS Beer N Burger Night prizes; Ken will clarify whether we need additional liability insurance for volunteer work parties and report back at the next meeting. Ideas for a Dedication to Gerald Thom within the Town of Lake Cowichan - Judy Brayden reported on the work of the adhoc committee (Judy Brayden, Rosemary Danaher, George DeLure, Lois Atchison and Jean Atkinson). No one had any objections to the plan laid out below. Genevieve Singleton volunteered to commit hers and Dave Polster’s efforts to the project. <ul style="list-style-type: none"> A dedicated native plant garden could become a focus of Saywell Park and be named in Gerald’s honour; The park would need to be 1/3 larger than it presently is because it is difficult to see from the rest of the park; a natural entryway is not apparent and should be included in any future plans; It needs to have large rocks (3) placed at its end to break the playing field from 	<p><i>Ken will clarify whether we need additional liability insurance for volunteer work parties.</i></p> <p><i>Judy will convene a further meeting to carry this work forward.</i></p>

	<p>the garden;</p> <ul style="list-style-type: none"> • The present park needs some attention from Christine and her team and/or a team of volunteers (removing blackberries, removing dead plants, pruning as needed). This could happen regardless of the involvement of the Town; • The existing concrete picnic table needs to be relocated further away from the native plant preserve; • The existing native upland plants need individual identification labels; • Examine all the existing signage and relocate as necessary. We could erect a vertical cedar post similar to the large one used as part of the new, black, printed directional signs being used throughout the Town; it could be erected in the flower garden beside the drive into the museum parking area); • A directional arrow could be erected on the concrete pathway pointing visitors towards the park; • We agreed that a series of park benches within the park would be preferable to a gazebo or other wooden structure at its edge. • We agreed that our next action would be to write down our thoughts to date, circulate to the members of the committee and give our draft idea more thought; once we have settled on a plan we would cost out the contributions of both the Town of Lake Cowichan and of CLRSS and bring it to the CLRSS Board for ratification. <ol style="list-style-type: none"> 3. Changes to the Navigation Protection Act – CVRD Director, Ian Morrison reported that he received a response from our Member of Parliament, Alistair MacGregor, and has a further appointment scheduled with him. 4. 2018/19 Board Building – Leroy will be contacting each member of the present Board to confirm their plans for future Board commitment. 5. Lamprey Project – Ken Traynor reported 1 sighting to date. 6. LCS 2018 Health Fair, Thursday, April 12th - Diana Gunderson reported that the event was a success. It was well accepted and something we should continue. 7. Ivy pull in Youbou – Jean Atkinson reported that on Saturday, May 12th the ivy pull will take place. 8. The 2018 CLRSS Annual General Meeting – Judy Brayden thanked those who have sent their reports to her to date. Tom Rutherford has confirmed that he will be the guest speaker at the 2018 AGM. 9. Save Our Holmes – Jean Atkinson reported that Wednesday May 9th at 6:00 there is a meeting convened by a Area I citizens group. The intent of the meeting is to prepare for the TmberWest meeting. Speakers will be Erik Pikkilla of Eco-forestry (expertise in eco-system management), June Ross of Vancouver Island Water Watch Coalition (expertise in watershed, turbidity etc.), Ken James (expertise in local logging practises; Bald Mountain, landslides etc.), Torrence Coste of Wilderness Committee (expertise in ways to preserve wilderness, protect wildlife, defend parks, safeguard public resources), TJ Watt of Ancient Forest Alliance (expertise in ways of campaigning to ensure the sustainable logging of second growth forests) and Parker Jefferson of the Cowichan Lake and River Stewardship Society (expertise in water, wetlands and salmon science, salmonid enhancement and protecting our salmon spawning creeks 10. Question from the website: Ian Morrison reported that minimum compliance is being undertaken at Rock Bay on the lake’s south shore. Leroy had responded to the email. 	<p><i>Leroy will be contacting each member of the present Board to confirm their plans for future Board commitment.</i></p>
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7:15	<p>Treasurer’s Report – Ken Traynor (see Appendix 2 below) RMS Ken Traynor/Diana Gunderson that the treasurer’s report be adopted as printed.</p>	
	<p>Correspondence: None</p>	
	<p>11. Fundraising Report – Maureen Qusted distributed the 2018 raffle books to the CLRSS Board and attendees. All tickets are \$5.00</p>	
	<p>12. Retail Sales Report – Rosemary Danaher reported that we sold \$40 at the Country Grocer Customer Appreciation event earning \$9.76 profit; we gifted 2 tee shirts at the LCS Health Fair.</p>	
	<p>13. Thank you cards - Rosemary Danaher reported that she sent a farewell card to CLRSS members, Rose and Gord Davidson. They also gifted CLRSS a telegraph (nautical sounding device) for a future CLRSS fundraising event.</p>	
	<p>11. Strategic Plan Committee Reports - Due to length of meeting agenda, Nil reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>a.) Stewardship Roundtable – TimberWest will present at the next meeting; Genevieve Singleton proudly announced that the 144 hectares Eagle Heights will be a protected under provincial legislations. July’s meeting is a field day at Stoltz Park (9:30 start). Everyone is welcome.</p> <p>b.) Water Services Bylaw – Ian Morrison reported that the decision of the CVRD regional services committee meeting of last week was to adopt Option 2 Reduced scope/reduced requisition. This option would reduce the scope of proposed activities to focus on the following key elements:</p> <ul style="list-style-type: none"> • Integrated drinking water and watershed protection strategies • Integrated land use policy and planning • Partnerships public education • Hazard identification and analysis • Financial support to external organizations <p>B. Community Involvement:</p> <p>a) Education and Communications Committee – Leroy Van Wieren reported that the committee met today to choose the recipient for the 2018 Gerald Thom Environmental Studies Bursary; none of the candidates fully met the criteria for the bursary. The committee recommended to defer the decision to the LCS Bursary Committee. Leroy Van Wieren will write a letter to the school administrator clarifying our expectations that in future the staff advise the applicants to address the bursary criteria in their applications.</p> <p>b.) Membership - Mike Patrick reported that presently we have 62 members in good standing.</p> <p>c.) Website – Mike Patrick NIL report.</p> <p>D. Water Stewardship:</p> <p>a.) Water monitoring – NIL report.</p> <p>b.) Stream signage – NIL report.</p> <p>RMS Parker Jefferson/Maureen Qusted that the above reports be adopted as presented. CARRIED</p>	<p><i>Leroy Van Wieren will write a letter to the school administrator clarifying our expectations that in future the staff will advise the applicants to address the bursary criteria in their applications.</i></p>

	<p>New Business:</p> <p>A. Lake Days Parade – Judy Brayden reported that we have registered for the June 9th event. We need to meet at our designated spot on Greendale Road at 10:30 a.m. We need to designate an Oxford. Mike Patrick agreed to organize our table at Saywell Park.</p> <p>B. CLRSS Annual River Clean-Up – Leroy Van Wieren reported that the committee has met two times and planning is proceeding smoothly.</p> <p>C. South Shore Sewage System – Ian Morrison reported on this very positive initiative in Area F.</p>	
8:50	RMS Rosemary Danaher that the meeting be adjourned at 8:58 p.m.	
	<p>Important dates:</p> <p>May 25th, 11:00 AM – 1:00 PM Table at Country Grocer - primarily for membership sales however if volunteers are willing it could be a general CLRSS info table.</p> <p>May 25th final day for registration for AGM vote</p> <p>June 4th Board Meeting</p> <p>June 9th Lake Days Parade 10:30</p> <p>June 24th CLRSS AGM</p> <p>July 1 Summer membership drive</p> <p>July 3 CSSP work begins</p> <p>July 9 Board Meeting</p> <p>August 13 Board Meeting</p> <p>August 18 Annual Upper River Clean-up</p> <p>August 31 Last CSSP work day</p>	

Appendix 1: Notes from the April 10th, 2018 meeting with Craig Wightman of BCCF

In Attendance: Craig Wightman, and Diana Gunderson, Jean Atkinson and Judy Brayden of the CLRSS Landowner Education Committee

- We raised the concern about the replacement of the older, CSSP funder recognition signs on the properties completed in Phase 1 of CSSP. We agreed that Phase 1 signage cannot be replaced with new signage as the funder requirement is not the same. We did broach the idea of placing any new signs on the property docks rather than on the lakeshore because they would be more visible and legible from the water. Craig and Christine will consider this as able.
- Because of specific Federal Government funding requirements about “stacking”, the CSSP Landowner Education work is best limited to the lakeshore and the upper river shore within the Town of Lake Cowichan. This supports the consensus discussion of the CSSP Landowner Education committee.
- Craig reiterated that both lake and river properties will be included in the project this year and that some of the properties will be in the Area F region of the river corridor, BC Parks land, and Cowichan Tribes’ land.
- We discussed contents for the forthcoming CLRSS resource section of the local Lake Cowichan Library and Craig suggested that we also include the Cortex Summary and the Foreshore Inventory and Mapping document. He will arrange for us to have a hard copy of each as well as two hard copies of the 2017 CSSP Report.
- Craig asked for our feedback about the draft CSSP report. Jean pointed out the report did not include any of CLRSS’s work on promoting CSSP at community events. She will resend the information to Craig and he will incorporate it. Once the report is finalized Craig will distribute to all concerned.
- We examined the strategies that the Landowner Education committee had written for the 2018 year. Craig agreed that he is able to fund a mailout to those final addresses that have eluded us to date. We assured him that the cost would not be greater than \$400. He agreed with our revised approach to Landowner Education.

- We discussed the possible production of a short educational DVD (approximately 8 minutes in length) as a project for 2019. Craig will contact Blonde Ambition's, Annette Lucas, for a quote on the cost of such a project.
- We discussed how "hardening of the shoreline" is misunderstood by some of our community. Craig suggested that we could contact Eric Morris of Kerr Wood Leidal for information about the effects of retaining walls on lakeshores.
- Craig made reference to his plan to contact riverfront residents in order to secure riverfront properties for the CSSP.
- We broached the idea of each property owner involved in the 2018 CSSP becoming a CLRSS member (at least in the year of their involvement). Craig suggested that Christine could broach the subject with the property owners and if further contact was necessary, Judy could assist by making a follow-up visit.

Appendix 2:

Treasurer's Report as at May 2, 2018

	CASH in Bank	Cheques/T ransfers	Available Cash
CLRSS General Account	9,923.43	281	9,792.43
to be deposited	150.00		
Earmarked funds - for salmon fry rescue			1,934.21
Total Cash Available for CLRSS General Activities			\$7,858.22
Bursary Account Total			\$3,851.62
Comments: CSSP account has been closed and rolled into CLRSS General Account.			

CLRSS 2018/19 Financial Report Budget to Actual - 02/05/2018							
Current	Cash Position	\$9,792.43					
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	780.79	Total	Expenditures	7,300.00	366.00
4100	Memberships	1600	752.00	5270	Signs	500	0
4110	Donations	2600	28.25	5610	Accounting	100	0
4200	Sales	1000	0.00	5615	Public Information	500	179.55
4460	Fundraising	2100	0.54	5625	BCLSS	50	0
				5630	Society Fees	100	85
				5640	Printing Costs	1000	0
				5650	Purchase for Sales	800	0
				5685	Insurance	1300	0
				5690	Bank Charges	30	0
				5700	Office Expenses	520	0
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	76.45
				5738	River CU	700	0
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	0
				5900	Scholarship Fund	500	0.00