

Minutes of the CLRSS Board of Directors and interested CLRSS members

Monday, June 4th, 2018

6:30 p.m. at Country Grocer Meeting Room

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Rosemary Danaher, Diana Gunderson, Parker Jefferson, Mike Patrick, Heather Pritchard, Maureen Qusted, Ken Traynor and Leroy Van Wieren. CLRSS members: Lois Atchison, Bee Greenway, George deLure, Joe Saysell and Tom Rutherford (CWB).

Absent with regrets: Kerry Davis, Rodger Hunter, Genevieve Singleton, Katharine Staiger, Lyndon Keeping, Sandy Cumming

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

Time	Item 6:32 p.m.	Actions (What, By Whom and When)
6:30	Adoption of the agenda: RMS Judy Brayden/ Diana Gunderson that the agenda be adopted as amended. CARRIED	
	Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we: <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
	Adoption of the minutes: (attached with this agenda package) RMS Judy Brayden/Ken Traynor that the minutes of May 7 th , 2018 CLRSS meeting be accepted as printed. CARRIED	
	<i>The agenda order has been altered for this meeting in the hope that important Old and New Business items may be given priority. Feedback on the changes welcome.</i>	
	Cowichan Watershed Board: Tom Rutherford CWB Executive Director showed us a slideshow overview of three items: watershed governance update; Water Use Planning process update; and 2018 water sampling plans. He reviewed that the strength of the governance model was the authentic partnerships that exist between the foundational partners - Cowichan Tribes and CVRD, allowing frank and open conversations. He referred to the changes made to the governance manual that identified ways to move forward, improvements and included strong recognition of the rights of Cowichan Tribes (including the principle of Nutsamat (when two parties come together to work as one), consensus decision making and accountability. Cowichan's was the first independent water use planning process (as opposed to those undertaken by license holders – ie: BC Hydro), including a fulsome public process using	

	<p>2050 climate projections. The final water storage recommendation was discussed and will be the subject of a public meeting in Youbou at 6:00 p.m. on June 11, 2018. All CLRSS members were encouraged to attend. While the exact details will be discussed at that time, clearly a more flexible protocol is being contemplated that will allow us to react to the unique needs each year. Another recommendation will be that Senior levels of government be petitioned to take responsibility for the license.</p> <p>Additional funding for water sampling has become available for a systematic water sampling program to take place this summer and fall (August and October). After initial meetings with MOE the CWB would like to include CLRSS in the planning process. Tom suggested that we would sit down with MOE and revisit the Cowichan Lake and tributaries sampling design from previous sampling programs. The Board expressed interest and we will await the results of the meeting with the MOE.</p>	
	<p>Business Arising from the Minutes and Old Business:</p> <ol style="list-style-type: none"> Insurance – Ken Traynor reported that after considerable research, he had found a solution to the liability insurance question for CLRSS volunteers (including the River Clean-up). As a member of the Pacific Steamkeepers Federation, we would be able to purchase insurance at a reasonable rate (\$500 instead of \$600 for the Director’s Liability Insurance only) <p>RMS Ken Trayner/Maureen Requested that CLRSS join the Pacific Streamkeeper’s Federation and purchase our entire insurance package through them. CARRIED</p> <ol style="list-style-type: none"> Dedication of Lake Cowichan area to Gerald Thom’s memory - Judy Brayden reminded us of our commitment and suggested that she convene a meeting in early July. Changes to the Navigation Protection Act – Update was reviewed: from CVRD Director, Ian Morrison: With respect to our question about the inclusion of Lake Cowichan in to the Navigation Protection Act, the Liberal government has introduced Bill C-69, An Act to enact the Impact Assessment Act and the Canadian Energy Regulator Act, to amend the Navigation Protection Act and to make consequential amendments to other Acts. Further to that, MP Alistair McGregor, has received an email with our question about what can be done to lobby that the Cowichan River be included in the amendments in the above. Alistair said that bill cleared committee on Tuesday, May 22, after a grueling 12-hour meeting that went to midnight, and it will be reported back to the House with amendments. The bill still needs to clear the Report Stage and the Third Reading debate before it goes to the Senate. Alistair doesn’t think it’s worth starting a campaign for Lake Cowichan to be included until the bill receives Royal Assent so that we know what the final version says. We will be kept informed on when that happens and at that time we can discuss how to best lobby for that. 2018/19 Board Building – Leroy Van Wieren reported that the following individuals have agreed to stand for the 2018/19 CLRSS Board of Directors: (we may have total of 11 Board members) <ul style="list-style-type: none"> Pres. Ken Traynor Vice Pres. Parker Jefferson Treas. Leroy Van Wieren Sec Judy Brayden 	<p><i>Ken Traynor will apply for membership and proceed to purchase insurance as appropriate.</i></p> <p><i>Judy Brayden will send a doodle poll regarding this meeting date and time.</i></p>

	<p>Members at Large:</p> <ol style="list-style-type: none"> 1. Rosemary Danaher 2. Diana Gunderson 3. Jean Atkinson 4. Mike Patrick 5. Heather Pritchard 6. Chantal Carden (Communication's Director) 7. Katharine Staiger or Lynden Keeping <p>Leroy Van Wieren will contact Chantal Carden, who has shown interest in becoming the CLRSS Communication's Director. The final slate is yet to be determined. We may have only 11 Board members.</p> <ol style="list-style-type: none"> 5. Lamprey Project – Ken Traynor reported that Joy Wade is now working on lamprey studies within the lake itself. Counting in the tributaries continues. 6. 2018 CLRSS Annual General Meeting – Judy Brayden updated everyone on the status of then AGM, reminding everyone that set-up is 9:00 a.m. Sunday, June 24th. The plan for the day is in Appendix 1 below. 7. River Clean-up – meeting report – Sandy Cumming was absent; next mtg. June 18th 6:30. Please make every effort to attend if you have a job for this important day. 8. Lake Days parade – Judy Brayden reported that we have registered a vehicle in the June 9th event. Walkers need to meet at our designated spot on Greendale Road at 10:30 a.m. George deLure will drive his truck and Oxford (Bee Greenway) will ride in the back. Mike Patrick will assemble the CLRSS table at Saywell Park. Others to help. Jean, Di and Judy will walk in front of the truck carrying the CLRSS banner. 	
7:15	<p>Treasurer's Report – Ken Traynor (see Appendix 2 below) RMS Ken Traynor/Rosemary Danaher that the treasurer's report be adopted as printed. CARRIED</p>	
	<p>Correspondence:</p> <ol style="list-style-type: none"> A. Letter from President, Leroy Van Wieren, to Lake Cowichan School (see Appendix 3 below) Diana Gunderson will put together a cover page and list of criteria that the students will receive at application time. Caroline Thom had suggested that if there is no valid candidate, who meets the criteria, there should be no bursary awarded. Maureen Quested suggested that that Education Committee should draft a recommendation to bring to the Board for ratification and that would be used in the event that there is no valid bursary candidate in any given year. B. Renewal request from BC Lake Stewardship Society – Ken Traynor reported that this has been completed and reminded us that the BCLSS insurance only covers those CLRSS members who are currently undertaking the lake monitoring process. (see Appendix 4 below). Ken will send a form to the water monitoring team, who need to be listed for the insurance coverage. 	<p><i>Education Committee to draft a recommendation to bring to the Board for ratification.</i></p> <p><i>Ken Traynor will send a form to the water monitoring team, whose contact information needs to be listed for the insurance coverage.</i></p>
	<p>Fundraising Report – Maureen Quested collected completed raffle stubs or sales from the CLRSS Board and Attendees. Tickets will be on sale at the AGM.</p>	

	<p>Maureen Qusted suggested a fundraising event to be held at her home in Honeymoon Bay in July/August. 2018. She would host a bar-b-que, (BYOB) at a cost \$20.+ per person. He goal number of attendees would be 50+ people, who would participate in this fundraising event. More details to follow.</p>	
	<p>Retail Sales Report – NIL report from Rosemary Danaher. Rosemary brought forward an invitation to participate in a Canada Day event from the Cowichan Lake Arts and Culture Society (CLACS). Each entrant would host a table at Ts’uubaa-asatx Square from 10:00 – 2:00 on Canada Day, 2018. The cost per table is \$10. After some discussion about the CLRSS busy summer schedule, Judy was asked to draft a letter outlining to the group that if we have six volunteers by June 25th, we would enter the event and host a table, otherwise we would have to decline, with thanks.</p>	<p><i>Judy Brayden was asked to draft a letter outlining to the group that if we have six volunteers by June 25th, we would enter the event and host a table, otherwise we would have to decline, with thanks. (see Appendix 5 below)</i></p>
	<p>Thank you cards - NIL Report from Rosemary Danaher</p>	
	<p>Strategic Plan Committee Reports - Due to length of meeting agenda, Nil reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>a.) Stewardship Roundtable – Parker Jefferson reported on the topics from the recent meeting of the Stewardship Roundtable (goshawks; firing range question). He referred to the Youbou meeting re: logging Holmes Mountain;</p> <p>b.) Water Services Bylaw - Leroy Van Wieren and others reminded us of the importance of this key referendum question. The CVRD Regional Services Committee has agreed to write a bylaw that will be sent to referendum; there is a June 8th meeting (dialogue between local watershed stewardship groups and the CVRD). Leroy will be attending on our behalf. Heather Pritchard and Parker Jefferson will also attend. Tom Rutherford will be reaching out to the local environmental non-governmental organizations to work together in support of the referendum.</p> <p>B. Community Involvement:</p> <p>a) Education and Communications Committee – NIL report from Leroy Van Wieren.</p> <p>b.) Membership - Mike Patrick reported on the May 25th membership drive at Country Grocer. CLRSS volunteer hours for the fiscal year are 2000+ hours. Our membership currently 73.</p> <p>c.) Website – Mike Patrick discussed the formation of a new sub-committee to look at the future development of the CLRSS website.</p> <p>C. Land Stewardship - CSSP – Diana Gunderson reported on the 2018 CSSP student team: MacKenzie Peters, Jordan Convery, Blade Arthur. Alex Werk will also be full time and Mandy Hobkirk will be a part-time, as needed assistant to Manager, Christine Brophy.</p> <p>She reported that Alex Werk has requested a letter of recommendation. The Board agreed that Diana should write such a letter using the CLRSS letterhead. Diana has made arrangements to meet with Craig Wightman of BCCF in the mid-month. At that time, she will be introduced to Sandy Foxhall, who is to be Craig Wightman’s replacement upon his retirement.</p>	<p><i>Diana will write a letter of recommendation on behalf of the CLRSS Board.</i></p>

	<p>Heather Pritchard reported on the Landowner Education committee meeting at which the 2018 plan was devised: door to door survey campaign dates: June 14 – 16th and July 12 – 15th . It was agreed that if a previously surveyed homeowner moves to a new location, he/she may be visited to complete the survey again and/or ascertain if he/she qualifies for Stewardship sign or wishes to become involved in the restoration work. If a property changes hands to a completely new owner, it will be identified for a survey/visit for the new owners.</p> <p>We also agreed that those homeowners that we are unable to reach would then be sent the CLRSS letter and a copy of the CLRSS brochure. The date of the mailout would be August 2nd, 2018. A work party will be required to prepare this mailout. We agreed to include the web-site for a contact and we would ask Mike to forward the email response to Judy.</p> <p>D. Water Stewardship:</p> <p>a.) Water monitoring –Bee Greenway reported that the team has begun water monitoring. Parker Jefferson reported that for the first week of fish counting there were no chinook recorded. Salmonid rescue is already underway in the tributaries of the Cowichan River.</p> <p>b.) Stream signage – George deLure reported that he and Rob Somers have begun the signage maintenance routine.</p> <p>RMS Rosemary Danaher/Diana Gunderson that the above reports be adopted as presented. CARRIED</p>	
	<p>New Business: None</p>	
<p>8:50</p>	<p>RMS Rosemary Danaher that the meeting be adjourned at 8:45</p>	
	<p>Important dates:</p> <p>June 11th Cowichan WUP presentation upper Centennial Hall in Lake Cowichan; 6:00 open doors; presentation at 7:00 – 9:00</p> <p>June 14 – 16th and July 12 – 15th CSSP Survey campaign</p> <p>June 18th RCU meeting</p> <p>June 21 Town Hall in Area I</p> <p>June 24th CLRSS AGM – 9:00 a.m. set-up</p> <p>July 1st Summer membership drive</p> <p>July 3rd CSSP work begins</p> <p>July 9th CLRSS Board Meeting</p> <p>August 13th CLRSS Board Meeting</p> <p>August 18th Annual Upper River Clean-up</p> <p>August 31st Last CSSP work day</p>	

Appendix 1: Timeline for June 24th CLRSS Annual General Meeting Be at the Curling Lounge by 9:00 a.m. to help with set-up. Be prepared to help with clean-up as well.

- 9:45** Coffee and welcome (bring own mugs)
 - 10:00** Meeting called to order following agenda printed (3 per round table)
 - 10:10** PowerPoint and Election of Officers
 - 11:30** Break for Lunch (sandwich plates and condiments brought to tables)
 - 11:50** Guest speaker, Tom Rutherford
 - 12:45** Adjournment
- Board photo

Appendix 2:

Treasurer's Report as at May 29, 2018

	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	9,682.43	19.12	9,813.31
to be deposited	150.00		
Earmarked funds - for salmon fry rescue			1,934.21
Total Cash Available for CLRSS General Activities			\$7,879.10
Bursary Account Total			\$3,851.62
Comments: CSSP account has been closed and rolled into CLRSS General Account.			

CLRSS 2018/19 Financial Report Budget to Actual - 02/05/2018							
Current	Cash Position	\$9,813.31					
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	820.79	Total	Expenditures	7,300.00	385.12
4100	Memberships	1600	752.00	5270	Signs	500	0
4110	Donations	2600	28.25	5610	Accounting	100	0
4200	Sales	1000	40.00	5615	Public Information	500	179.55
4460	Fundraising	2100	0.54	5625	BCLSS	50	0
				5630	Society Fees	100	85
				5640	Printing Costs	1000	0
				5650	Purchase for Sales	800	0
				5685	Insurance	1300	0
				5690	Bank Charges	30	0
				5700	Office Expenses	520	12.13
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	76.45
				5736	River CU	700	0
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	6.99
				5900	Scholarship Fund	500	0.00

Appendix 3:

CLRSS is dedicated to the protection and health of the Cowichan Watershed

PO Box #907
Lake Cowichan, B.C.
V0R 2G0

May 10, 2018

Lake Cowichan School
PO Box 40
Lake Cowichan, B.C. V0R 2G0

Dear Mrs. Brooks,

SUBJECT: Gerald Thom Environmental Studies Bursary – Award for 2017/18 School Year

On behalf of the CLRSS Education committee and the CLRSS Board, I am writing to let you know that we could not decide on a recipient for this year's Gerald Thom Environmental Studies Bursary for \$1000.

Despite the four applicants having great skills, academic ability and financial need there was no way to differentiate the candidates with respect to specifically receiving our bursary. The GTES Bursary specifically looks for the following attributes:

- plan to enroll in post-secondary environmental studies related courses.
- Has successfully completed the Lake Studies program;
- Has demonstrated commitment and service to improving or repairing the local environment. (Actions include effort towards water testing, record keeping, clean up activity, planting, article writing, and nursery management.)
- Has demonstrated a willingness to educate others regarding environmental stewardship

Although we could not choose a candidate we are recommending that the Lake Cowichan School proceed with picking an applicant as you go through your Bursary distribution process.

Our recommendation for next year is that the applicants make specific responses to the GTES Bursary requirements so we can better judge the candidates and then make a clear recommendation.

A rectangular box containing a handwritten signature in blue ink. The signature is cursive and appears to read "Leroy Van Wieren".

Leroy Van Wieren
President
Cowichan Lake and River Stewardship Society
250-709-7308

Cc Jaime Doyle
DRAFT Minutes of the CLRSS June 4, 2018 Board Meeting

Carolyn Thom

Appendix 4: Renewal for the BC Lake Stewards Society

Dear Cowichan Lake and River Stewardship Society,

This is a friendly reminder that your membership with the BC Lake Stewardship Society (BCLSS) will expire on June 22nd. The BCLSS relies on lake groups and individuals to provide insight and valuable data on the lakes across the province. Membership with the BCLSS is the best way to keep informed about lake stewardship in BC and to get specific information and tools to protect your favourite lake. The BC Lake Stewardship Society has recently been awarded funding from both the BC Ministry of Environment and Climate Change Strategy and the BC Ministry of Municipal Affairs and Housing which will enable us to improve and expand our services to lake stewards throughout the province.

For only \$50 your group can take pride in helping us further lake stewardship through communication and education.

What's included with the BCLSS membership?

- Insurance coverage for active volunteers
- Training and support
- Secchi disc
- Quarterly newsletters
- Monthly e-newsletters, Loonie News
- Lake Report summarizing monitoring results
- Assistance with funding proposals
- Assistance from director in local region
- Become part of an extensive network of lake stewards

You can easily renew your membership through PayPal on our website at <http://www.bclss.org/membership>.

Alternatively, I have attached a membership form to this email if you would like fill it out and mail it in to our office at 1257 Erskine Street, Coquitlam BC, V3B 6R3. If you have any questions, please reply to this email or call me at 1 877 BC LAKES.

Thank-you again for your support.

Dawn Roumieu

Project Coordinator

BC Lake Stewardship Society

www.bclss.org

Appendix 5 – Letter to CLACS regarding Canada Day event



PO Box 907
Lake Cowichan, B.C.
VOR 2G0

June 6, 2018

Dear Kathie:

Thank you so much for the invitation to participate in the upcoming Canada Day event at the Ts'uubaa-asatx Square. Unfortunately, as the summer is our busiest time and our volunteers are heavily committed for the season, we doubt if we can participate. We will however ask for more volunteers at our upcoming annual general meeting and should we succeed in getting six people to take on this event, we will contact you at that time. This will not until June 24th and I am trusting that this will not be too late to join in the festivities.

I will apprise you asap when we know.

Again, thank you for including the broader community in this cultural activity and all the best for your success.

Sincerely,
Judy Brayden
CLRSS Secretary