

Minutes for the CLRSS Board Meeting

Monday, August 13th, 2018

6:30 p.m. at Country Grocer Meeting Room

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Chantelle Carden, Rosemary Danaher, Diana Gunderson, Parker Jefferson, Lyndon Keeping, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Katharine Staiger, Joe Saysell, and Tom Rutherford (CWB).

Absent with regrets: Judy Brayden, Maureen Quested, Bee Greenway

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

<p>Agenda: RMS Diana Gunderson/Rosemary Danaher that the agenda be adopted as printed/amended. CARRIED</p>	
<p>Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we:</p> <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
<p>Minutes of the previous meeting: RMS _____/_____ that the minutes of July 9th, 2018 CLRSS meeting be accepted as printed. CARRIED Page 5 under new business should read "Objectives?" Bring corrected meaning and minutes to next meeting.</p>	<p>July 9th minutes were unclear (Page 5 under new business). To be clarified at the next meeting.</p>
<p>Watershed Board: Tom Rutherford, CWB Executive Weir – Weir ready letter writing campaign. About half way there to a goal of 50 letters. Planning a meeting with the ministers at the end of September regarding the water license. CVRD contacted CWB, Cowichan Tribes and others looking support for obtaining infrastructure engineering and design monies through grants. Diana – motion – "To send an email to CLRSS membership regarding the 'Weir ready package' for their information and to invite them to write a letter". Second Lyndon. Passed. Include the objective "ask the province to take on the water license" in the email. Ken to write the email. Water Sampling Program – started last week. All going well. Thanks to Ken, Leroy, Tony Lum and Joe Saysell for their work. Continues for another 4 weeks, then again at end of November. Invasives - Planning an October workshop to discuss knotweed and sort out the confusion on what to do. Eel grass beds protection – buoys being installed in Cowichan Bay.</p>	<p>Action: Ken Traynor to write email to membership regarding water license.</p>

<p>Flows – river down to 4.5 cms. Strategies being developed for the north and south arms of the river near the estuary. Zero storage by second week of October if no rain.</p> <p>CVRD Governance – Board voted on referendum on the water services bylaw. No consensus so it had to go to vote. Voted in favour of referendum to proceed.</p> <p>Steering committee on watershed board governance hoping to include the province.</p>	
<p>1. Correspondence: Letter from Timberwest and their September tour: Ken Traynor</p> <p>Information - Tour for interested residents to show their logging management practices, etc. on Sept 14 and 15. Call Patti at 250-716-3700 or email PearceP@TimberWest.com to secure a seat in the bus. Ken and Jean are going.</p>	Ken Traynor to send invitation out to the Board.
<p>Business Arising from the Minutes and Old Business:</p> <p>1. Dedication of Lake Cowichan area to Gerald Thom’s memory: Reported at last meeting of presentation at Town Council. Well received. Motion being made to accept the proposal at the town’s business meeting.</p> <p>2. Lamprey Project update: Participants on the Board. Email received from Joy Wade to have a meeting to report out on all the traps and activity. Ken is coordinating. Observations of lamprey are very low. We can see a final report when complete.</p> <p>3. Annual River Clean-up: Meeting held last week. RCU is on track because of strong experience and skills of committee members.</p> <p>Issue: From Mike Patrick - update on the conversation that he had re: the agreement between Orka and The Tube Shack for doing routine rive clean-up. Suggesting that CLRSS advise Orka and the Tube Shack that CLRSS appreciates what they have done in the past and we fully expect them to keep this up commitment.</p> <p>ACTION: contact the companies early next summer to ensure they install floating clean up bins.</p> <p>ACTION: Lyndon needs another pickup truck for the RCU. No takers at Board meeting. Suggest he contact RCU committee members for new possibilities.</p>	
<p>Treasurer’s Report: Leroy Van Wieren (see hard copy at meeting)</p> <p>RMS Leroy Van Wieren/Parker Jefferson that the treasurer’s report be adopted as printed.</p> <p>CARRIED</p>	
<p>Fundraising Report:</p> <p>Email received from Maureen stating that \$1315 was raised at the fundraising BBQ!</p>	
<p>Retail Sales Report: Rosemary Danaher</p> <p>July - \$120 sold, \$32.48 profit</p>	
<p>Social Report: Rosemary Danaher – Thank you card for Maureen.</p>	
<p>Strategic Plan Committee Reports - Due to length of meeting agenda, Nil reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>a.) Stewardship Roundtable – Parker Jefferson Meeting held outdoors. Well attended with around 50 people. Viewed Stoltz Bluff slide and live staking. Very interesting and successful meeting. Joe Saysell discussed about our “blue ribbon” fly fishing river. Sport fishing is a big boost to the economy – bigger than all the other fishing aspects. Cowichan Tribes discussed the history. BBQ luncheon.</p> <p>b.) Water Services Bylaw</p> <p>One Cowichan will be going door to door to inform people on the importance of the water services referendum.</p>	Add water services bylaw to next AGENDA. How is CLRSS going to support this bylaw?

B. Community Involvement:

- a.) Education and Communications Committee – Ken Traynor. **NIL**
- b.) Membership - Mike Patrick. **NIL**
- c.) Website – Mike Patrick. **NIL**

C. Land Stewardship

- a.) CSSP – Diana Gunderson and Jean Atkinson
 - The team is right on schedule...finished up at Parr’s on Greendale on Friday Aug. 10th (will need to do some additional staking along the shoreline).
 - Also completed Westwick’s (on the Koksilah River), Wilson’s, and Branting’s (on the Cowichan River).
 - They have built in time to revisit and add to some completed sites (Craig Wightman is encouraging adding effort and plants to improve results)...for example, lots of new plants at the Oliver Creek site.
 - Signage will be put up on the last days (new sponsor recognitions signs, and driveway signs for those residents who want them).
 - Working in Youbou (Morgan’s) the week of the 13th...just a couple of properties west of the Ketch site, then to the Forest Research Station and Lakeview Park.
 - **August 31st Site Tour and Luncheon**...specifics to come.
 - **Volunteer Planting to come...August 27th, Lakeview Park** (9am ..., gloves, boots, shovels.) Christine will give me another place/time. (I will give Mike specific information when I get it from Christine.)
 - July 20th Volunteer invasive removal at the Moore site on Youbou Rd. (7 volunteers attended from 9am to 11:30)
 - Christine and team ready for the RCU...need lots of boats in Big Pool. Will send 2 divers to Upper Pool (for Di G) and to the Riverside Pool (as requested by John West); the rest in the Big Pool.
 - Craig is getting hard copies of all the CSSP Annual Reports for the Lake Cowichan Public Library.

b.) Landowner Education

Stewardship signs – two more addresses to come from Jean. Leroy has not installed any yet this summer.

Maintenance manuals – need to print some more. Okay to proceed after checking supporting logos.

Landowner Education – completed our final blitz of door knocking in July. Then we did a mail out to all addresses we did not get to.

Realtor Event – Ken trying coordinate an event where we can educate the local realtors and make a pitch to support riparian protection.

D. Water Stewardship:

- a.) Water monitoring – NIL
- b.) Stream signage – NIL
- c.) Fry rescue – Parker Jefferson

The ‘crew’ has moved over 21,000 mostly coho fry. That number is significantly down from last year but may be attributed to others (like Cowichan Tribes) already going into these pools and already moving fry. Bob Crandall confirmed this.

Parker has bought and built new fry catching nets. The costs to be covered under the fry rescue funds in our budget.

<p>RMS Diana Gunderson/Lyndon Keeping that the above reports be adopted as presented. CARRIED</p>	
<p>New Business:</p> <p>1. Jet ski use in the river: Diana Gunderson Message from a resident concerned about jet ski use in the river. 10HP max in some 'parts' of the river. ACTION: Joe Saysell will find out what 'parts' of the river is restricted. Restriction on speed is likely most important.</p> <p>2. Offer from Rick Bryan on river safety: Ken Traynor. BC canoeing association. They would be open to offering their services to our Society.</p> <p>3. Discussion of possible State of the Lake Report in fall of 2018: Ken Traynor. One of our challenges is having our messages reach the local people. Canada Post has 'householder' mail. They will print and deliver the information at a very low cost. Proposal: Ken will look into it and work with Chantelle and others to do the messaging and bring to next meeting.</p> <p>Motion : "To create a Communication Committee" Mike Patrick/Leroy Van Wieren. Carried. This committee would create, handle, centralize and focus CLRSS communications on behalf of the Board.</p> <p>4. Use of sunscreen in the lake and river: Ken Traynor Joe Saysell has received a lot of feedback regarding this issue. Joe suggests that our group (CLRSS) get involved in this issue – maybe form a subcommittee. Tom suggests that we understand the science first to ensure we get it right. There maybe an opportunity to form a committee across the interested groups. Joe will scrutinize the information to ensure we endorse the right sunscreens.</p> <p>5. Request re: milfoil removal Honeymoon Bay: Ken Traynor Ken got a call regarding milfoil removal. Referred them to the Ministry.</p>	<p>Ken to ask Rick Bryan to one of our next meetings.</p> <p>Action: who is willing to take a leadership role on sunscreen?</p>
<p>8:50 RMS Mike Patrick/Diana Gunderson that the meeting be adjourned at 8:45pm</p>	
<p>Important dates: August 18 Annual Upper River Clean-up August 31 Last CSSP work day September 10th CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan</p>	

July 2018 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	11,454.73	1306.54	13,013.19
to be deposited	2,865.00		
Salmon fry rescue funds			1,934.21
Total Cash Available for CLRSS General Activities			\$11,078.98
Bursary Account Total			\$3,852.10
Comments: Received donations \$1000 Lake Cowichan Adventure (tubing co.)			
Received \$500 Bursary donation from Lake Cowichan Adventure (tubing co.)			
Maureen BBQ fundraiser \$1315 to be received in Aug			

CLRSS 2018/19 Financial Report Budget to Actual - 31/07/2018

Current	Cash Position	10554.1				Balanced?	2459.08
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	3024.91	Total	Expenditures	7700	1848.44
4100	Memberships	1600	1168	5270	Signs	500	0
4110	Donations	2600	409.75	5610	Accounting	100	0
4200	Sales	1000	245	5615	Public Information	500	179.55
4460	Fundraising	2100	1202.16	5625	BCLSS	50	50
				5630	Society Fees	100	125
				5640	Printing Costs	1000	0
				5650	Purchase for Sales	800	0
				5685	Insurance	1300	268.47
				5690	Bank Charges	30	6
				5700	Office Expenses	520	272.47
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	395.71
				5736	River CU	700	479.03
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	47.21
				5900	Scholarship Fund	500	0

6000	Fry Rescue	400	0
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