

Minutes for the CLRSS Board Meeting

Monday, September 10th, 2018

6:30 p.m. at Country Grocer Meeting Room

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Chantelle Carden, Rosemary Danaher, Diana Gunderson, Parker Jefferson, Lyndon Keeping, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Katharine Staiger, Genevieve Singleton, Rodger Hunter and Tom Rutherford (CWB). Guest: Joy Wade, Barry Hetschko and Luisa Ditmars

Absent with regrets: Joe Saysell, Ian Morrison and Bee Greenway

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

<p>Agenda: RMS Lyndon Keeping/Diana Gunderson that the agenda be adopted as amended. CARRIED</p>	<p>Action: What? By Whom? By When?</p>
<p>Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we:</p> <ul style="list-style-type: none"> ● respect each other by having just one speaker at a time ● expect people to speak from the heart with passion ● expect people to show up to solve problems <i>and</i> ● expect people to speak without blame. 	
<p>Minutes of the previous two meetings: RMS Judy Brayden/Leroy Van Wieren that the minutes of July 9th, 2018 CLRSS meeting be accepted as amended. CARRIED RMS Judy Brayden/Leroy Van Wieren that the minutes of August 13th, 2018 CLRSS meeting be accepted as printed. CARRIED</p>	
<p>Guest Speaker: Joy Wade of Fundy Aqua Services spoke to her request for a letter of support for a proposal to the Climate Action Fund to create an interactive citizen focused portal for climate action in the Cowichan Lake area. (See Attachment Appendix 1) RMS Rosemary Danaher/Chantelle Carden that CLRSS write a letter of support for her application. CARRIED</p> <p>a.) Lamprey Study update from Joy Wade: Joy suggested that while there were no lamprey trapped in 2018, there is no evidence to suggest that they do not spawn up streams; she sited the varying hydrology of the creek mouths as a concern in 2018. She also referred to aerial photographic work now being undertaken on the three streams (Robertson, Shaw and Cottonwood). In this they are trying to determine if the depth of water can be calculated by aerial photography. If so, this will be used as an indicator of critical habitat for species at risk.</p>	<p>By whom: Joy Wade will send Ken Traynor a template for the letter of support asap and he will draft and distribute a letter for the perusal by the EC. By when: asap</p>
<p>Watershed Board: Tom Rutherford, CWB Executive Director updated us on:</p>	

<p>1.) Oxybenzone issue: CABIN sampling to gauge benthic invertebrate health being carried out by Deb Epps from <u>FLNRO</u>. Direct sampling for Oxybenzone possible but very expensive (600/sample). Working on sampling strategy for next year.</p> <p>2.) Timberwest tour: Tom reviewed the commitment to the September 14 or 15th</p> <p>3.) One-day workshop of a Strategy for removal of Japanese knotweed: the results of a funding request for this workshop should be forthcoming by the end of September. Concept is a one-day workshop with experts from Pacific Northwest and engaged local representatives to share information in the morning and develop a watershed-based framework for monitoring and control in the afternoon.</p> <p>4.) CVRD Drinking Water and Watershed Protection Service Establishment Bylaw 4202 - October 20, 2018: CLRSS will have representation at a CVRD-wide, multi-NFP, brainstorming meeting this week.</p> <p>5.) Draft One of the Cowichan Water Use Plan (WUP): Tom asked for more feedback from those participants on this Board.</p> <p>6.) “Weir Ready” letter writing campaign update: 60 letters were sent to the Ministries, with copies to the appropriate elected officials; around the CLRSS Board table members reported that in their experiences two official responses were received. A meeting of the CWB and Minister Donaldson is being planned and will be attended by both the MLA and the MP.</p>	<p>5.) By whom: As able, Ken Traynor, Parker Jefferson and Leroy Van Wieren When: asap</p>
<p>Correspondence: Further to the following, the letter will be disseminated at the Cowichan Stewardship Roundtable:</p> <p>From: Jim Shinkewski, Manager, Salmon Programs, Pacific Salmon Foundation Friday, August 31, 2018 4:08 PM</p> <p>Subject: Stewardship Community Bursary: open for applications</p> <p>The spirit of this bursary is to reduce financial barriers to achieving success for aquatic stewardship volunteers enrolled in education and training programs that support their goal of a career in salmon recovery. Applicants must be a full-time student in good standing in at least second year of an accredited program that leads to a career supporting Pacific Salmon. The application window is open through October 30. Instructions and a downloadable application form are available at https://www.psf.ca/what-we-do/application-online-form. Please share this opportunity with your volunteers and their families. Print copies are available upon request. Feel free to contact us with any questions you may have. Contact: O 604-664-7664 x112; C 604-783-8168 jshinkewski@psf.ca</p>	
<p>Business Arising from the Minutes and Old Business:</p> <p>1) Annual River Clean-up: Update see notes sent out after the RCU Debrief – Attached. Report is forthcoming from Sandy Cumming.</p> <p>a) The following questions were answered: The RCU Committee chair will contact the tubing companies early next summer to ensure they install floating clean up bins.</p> <p>b) Judy Brayden confirmed that the personal information collected from the 2018 RCU registrants will only be used to send an invitation to participate in any future annual river clean-up events.</p> <p>c) The date of the 2019 RCU has been tentatively set for Sunday, August 18, 2019. This will be confirmed with the Town of Lake Cowichan asap.</p> <p>2) CVRD Drinking Water and Watershed Protection Service Establishment Bylaw October 20, 2018:</p>	<p>1c.) By whom: Judy Brayden and Lois Atchison will confirm this date with the ToLC</p> <p>2.) By when: asap By whom: CLRSS Communications</p>

The CLRSS approach to the issue was discussed at length. Concerns about misinformation being disseminated on the region were expressed. Are we going to support the issue thru dialogue and commentary? A CVRD pamphlet will be coming to all residents of the CVRD shortly. The Board was unanimous in support of fact-based citizen education, reiterating the tremendous importance of the work that has been done to date preparing the Cowichan Water Use Plan (WUP) and its necessity to be supported with a function line in the CVRD budget. The Board agreed that it was appropriate to voice support for the referendum question as it directly supports our mission statement: To inform and educate landowners, other citizens and government about the environmentally sustainable use and protection of the Cowichan watershed with emphasis on the upper Cowichan watershed and all riparian zones. To work with schools, citizens and other like-minded groups for this purpose.

RMS Judy Brayden/Parker Jefferson that the CLRSS invest \$1500 to create a fact-based, State of the Lake Report (SotLR), in part in support of the CVRD Watershed Protection Service (WPS), including a series of editorials that counter any disinformation raised in opposition to the CVRD WPS. CARRIED

NOTE: This will be in the form of an insert to all Canada post recipients. See www.cvrld.bc.ca/3104/2018-Referenda for referendum.

- 3) **Dedication of Lake Cowichan area to Gerald Thom's memory:** As the project has been approved by the Town of Lake Cowichan, the next step of cleaning up the existing garden, removing invasive plants and other weeds to take place Monday, September 17 from 9:00 – 12:00 at Saywell Park.
- 4) **Use of sunscreen in the lake and river:** The Board agreed that this is something that could become a future educational issue for CLRSS.
- 5) **Committee restructuring:** Some of the roles of the standing committee on Public Relations were discussed: to create, handle, centralize and focus CLRSS communications on behalf of the Board. Mike, Parker, Chantelle, Ken and interested members as needed will participate in various campaigns. The members of the Communications Committee will be confirmed at the next Board meeting
- 6) **BC Canoeing Association:** Rick Bryan has confirmed that he is available to speak to our October 1st CLRSS Board meeting.
- 7) **BCLSS AGM:** Ken Traynor reported on a successful conference call Sept 12th, 2018.
- 8) **Jet ski use in the river:** Diana Gunderson reported that there are DFO regulations that apply. We need to communicate this to the appropriate audience, perhaps thru the future community engagement work to be included in the spring RCU outreach.

Treasurer's Report: Leroy Van Wieren (see Appendix 2 below)
RMS Leroy Van Wieren/Rosemary Danaher that the treasurer's report be adopted as distributed. CARRIED

committee, with additions of Ken Traynor and Leroy Van Wieren. Chantelle BY When: target date for design Sept 19 for early October distribution before election.

By whom: Jean Atkinson and Diana Gunderson to report to CSSP for the State of the Lake publication. By when: asap

3.) By whom: Rosemary Danaher will contact a local company that mulches native tree leaves. Mike Patrick will post a call out asking for help on the website. When: asap

By whom: Mike Patrick will post a call out thru the website, asking for a pool of others to help with communications work.

8.) By whom: Lois Atchison will confirm with Mayor Ross Forrest about the town's year end and the possible construction of signage. By when: asap

By whom: Leroy will reconcile the profits and expenses for the RCU. By when: next Board meeting

<p>Fundraising Report: Maureen Quested - NIL</p>	
<p>Retail Sales Report: Rosemary Danaher reported that we sold \$185. In August and made a profit of \$66.15. We gifted \$92.96 worth of merchandise to the divers who were new to the RCU.</p>	
<p>Social Report: Rosemary Danaher reported that we sent a thank you card to Maureen Quested for the stellar work on the summer fund-raising, bar-b-que event.</p>	
<p>Strategic Plan Committee Reports - Due to length of meeting agenda, NIL reports may be recorded.</p> <p>A. Regional Meetings:</p> <ul style="list-style-type: none"> a.) Stewardship Roundtable – Parker Jefferson reported that one is upcoming on Sept. 20th at which Brian Houle of Catalyst Paper will address the Drinking Water and Watershed Protection Service Establishment Bylaw. a.) Education and Communications Committee: Ken Traynor - NIL b.) Membership: Mike Patrick reported that CLRSS volunteer hours to end of July were 891; RCU 700 volunteer hours were invested in the RCU at which we had 136 volunteers. Membership is presently 87. c.) Public Relations/Communications (previously Website): Mike Patrick and Chantelle Carden asked that Board members email Chantelle Carden or Ken Traynor if they wish to be a regular editor or contributor. <p>C. Land Stewardship:</p> <ul style="list-style-type: none"> a.) CSSP: Diana Gunderson and Jean Atkinson and Parker Jefferson attended a wind-up lunch for the crew at Jakes. Di gave an update on the future plans of the students. b.) Landowner Education: <ul style="list-style-type: none"> i. Mailout Returns: Judy Brayden reported that she is concerned about the lack of energy for this commitment; we have to follow-up with finals of surveys, sending Heather Pritchard all of the final data. ii. Realtor Event: Ken to report on event where we can educate the local realtors and make a pitch to support riparian protection. REFERRED TO NEXT BOARD MEETING iii. Stewardship signs: Update on two more addresses to come from Jean. Update form Leroy on Stewardship sign installations. REFERRED TO NEXT BOARD MEETING iv. Maintenance manuals: We agreed that we need to print some more. Who is coordinating this? (checking supporting logos). REFERRED TO NEXT BOARD MEETING <p>D. Water Stewardship:</p> <ul style="list-style-type: none"> a.) Water monitoring: Leroy Van Wieren suggested that we will need to recruit new workers here. b.) Stream signage: Rob Sommer NIL report c.) Fry rescue – Parker Jefferson reported that CLRSS members have rescued 33,000 of the approximately 100,000 total fry rescued this summer; CLRSS gifted some of the fry-catch nets to participating groups and individuals. <p>RMS Rosemary Danaher/Diana Gunderson that the above reports be adopted as presented. CARRIED</p>	<p>b.) By whom: Judy Brayden will convene a LE meeting. By when: within the next 2 months due to the emergent and very important communications issues.</p>

<p>New Business:</p> <ol style="list-style-type: none"> 1.) Judy Brayden suggesting that CLRSS create a sub-committee meeting schedule in order to facilitate timely completion of actions. REFERRED TO THE NEXT MEETING at which time Judy will bring forward a proposal for consideration. 2.) Di Gunderson suggested that we create a regular agenda item for the Area directors to apprise us of upcoming development permit applications in sensitive ecological areas. REFERRED TO NEXT BOARD MEETING for decision. 3.) Genevieve Singleton spoke briefly about a fresh water mussels app. That is being used by the Cowichan Valley Naturalists’ Society. 4.) Mile 77 plan – Diana Gunderson made brief reference to an Area I beautification plan being undertaken at Mile 77 Park. REFERRED TO NEXT BOARD MEETING. 	<p>1.) By whom: Judy Brayden will draft a proposal from consideration. By when: the next Board meeting</p> <p>4.) By whom: Jean Atkinson will gather some information about the plans. By when: Next Board meeting</p>
<p>8:50 RMS Rosemary Danaher that the meeting be adjourned at 8:56 p.m.</p>	
<p>Important dates: September 14 or 15th Timberwest tours, call Patti at 250-716-3700 or email PearceP@TimberWest.com to secure a seat in the bus. October 1st, 6:30 CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan November 5th, 6:30 CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan December 3rd, 6:30 CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan</p>	

Appendix 2 Treasurer's Report here

August 2018 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	12,112.52	102.31	12,010.21
to be deposited	0.00		
Salmon fry rescue funds			1,577.40
Total Cash Available for CLRSS General Activities			\$10,432.81
Bursary Account Total			\$4,352.28
Comments: \$1090.10 RCU Bottledrive to be received in Sept.			

CLRSS 2018/19 Financial Report Budget to Actual - 31/08/2018							
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	5,950.71	Total	Expenditures	7,700.00	3,641.27
4100	Memberships	1600	1,168.00	5270	Signs	500	0
4110	Donations	2600	1,904.75	5610	Accounting	100	0
4200	Sales	1000	245.00	5615	Public Information	500	179.55
4460	Fundraising	2100	2,628.98	5625	BCLSS	50	50
	Interest	0	3.98	5630	Society Fees	100	125
				5640	Printing Costs	1000	0
				5650	Purchase for Sales	800	218.23
				5685	Insurance	1300	268.47
				5690	Bank Charges	30	12
				5700	Office Expenses	520	272.47
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	563.71
				5736	River CU	700	920.51
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	149.52
				5900	Scholarship Fund	500	500.00
				6000	Fry Rescue	400	356.81