

Agenda for the CLRSS Board Meeting

Monday, December 3rd, 2018

6:30 p.m. at Country Grocer Meeting Room.

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Chantelle Carden, Rosemary Danaher, Diana Gunderson, Lyndon Keeping, Parker Jefferson, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Lois Atchison, Katharine Staiger. Guests: Ian Morrison, Heather Pritchard, Sue Thackery

Absent with regrets: Rodger Hunter, Joe Saysell, Tom Rutherford, Christine Brophy,

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

Agenda:	Action: What? By Whom? By When?
RMS Mike Patrick/Diana Gunderson that the agenda be adopted as printed/amended. CARRIED	
<p>Introductions of members with reminder about our meeting conduct guideline.</p> <p>Using the Fourfold Way we:</p> <ul style="list-style-type: none"> ● respect each other by having just one speaker at a time ● expect people to speak from the heart with passion ● expect people to show up to solve problems <i>and</i> ● expect people to speak without blame. 	
<p>Minutes of the previous meeting:</p> <p>RMS / that the minutes of the November 5th, 2018 CLRSS Board meeting be accepted as printed/amended. CARRIED</p> <p>Moved to next month with edits.</p>	<p>1. Chantelle and Ken to clarify the BCCF notes in last month's minutes.</p>

<p>Presentation by Heather Pritchard on new Professional Reliance Model changes.</p> <p>See summary report in Appendix 5 from Heather Pritchard for the Professional Reliance Model.</p> <p>Heather Pritchard said the timeline of the implementation of this report is unknown. She suggested that our support for a number of the recommendations should be directed through our MLA Sonia Furstenau via letters especially concerning the need for enforcement and compliance monitoring. She also highlighted that the answer to improving this model is to stop letting the client pay for the report and receive the report. Ian mentioned that a number of municipalities and CVRD feel they should have a roster of provincially qualified professionals who can do this work and the reports should go directly to the District. Ken asked how this report will impact the foresters who work for companies such as Timberwest and their private forest lands. Heather said it was a good question and requires further thought as to how can these recommendations be extended to include private land. Moreover, this is a good topic for CLRSS to consider.</p>	<p><i>CLRSS to communicate support for recommendations to Sonja Furstenau office</i></p>
<p>Presentation by Sue Thackery on Royal Roads Program: Royal Roads University Masters in Leadership is a graduate student program that works with sponsor organizations to complete a leadership challenge. Students evaluate an organization’s strategic plan, goals and other details of the organization and then give feedback to assist in growing and improving the organization. Susan Thackeray, a CSSP 2018 property and tour participant, is a facilitator of the program and has nominated CLRSS as a sponsor candidate.</p> <p>Sue Thackery is a Youbou resident of 28 years and an associate faculty member at Royal Roads University who felt that there was an opportunity for Royal Roads University (RRU) students and an organization to connect through the school’s Leadership Challenge program. The goal of the program is help organizations develop longer term visions, by implementing a team-based, multi-background model. Through action research, students will gain an understanding what is happening on the ground by learning with practitioners.</p> <p>First cohort begins on January 27, 2019. First step is for the students to gain background information on organizations and will have 10 days to assess to come up with an analysis and recommendations for the organization. In most cases there is a significant amount of recommendations (2-3 points) that most organizations end up implementing and or modifying. There is an opportunity to come back the following-year for organization to present on what they have done, modified or adapted.</p> <p>Time commitments and dates: 2-3 members of CLRSS will be needed to provide and go over organizational documents with Sue. Prior to the initial meeting of the organizations and the students, Sue will put together a leadership challenge document and the first draft will go to the organization to change and edit the draft and won’t be accessed by students until the document is formally adopted by the organization. Overall hours expected are about 15 hours.</p>	<p>2. Executive (plus Chantelle Carden) to meet next week (Next Monday evening, December 10) to discuss and decide whether to participate and identify question we would like feed back on. Executive will then send this to the whole group to agree on this.</p> <p>3. Ken Traynor to follow-up with Sue on CLRSS’</p>

<p>January 29 will be the date for organizations and students to meet on the RRU campus (from 3:45-5:00 pm). The students will have the opportunity to listen to organizations' presentations, then the students will receive the leadership challenge document to dissect and go over and can follow-up with questions on the following Friday via a phone call after the first Tuesday meeting. At this initial meeting, organization are to come with challenges and opportunities for the cohort to analyze to come up with recommendations.</p> <p>February 7th is the day all students complete their presentations to the participating organizations. At the end of the day organizations receive separate more personal feedback from their cohort on recommendations and full analysis. This is a free program and requires about 15 hours of commitment.</p> <p>An example of the program's success stories was the City of Colwood who has agreed to come back for a second year, while the Cowichan Hospice said they transformed after the recommendations, and the Cowichan HUB mentioned they are working to implement their internal changes. In addition, a software company downtown Duncan is in the steps of changing their structure.</p> <p>Sue Thackery said organizations can come up with specific challenges or offer broad ideas to see what ideas come back from the students.</p> <p>Judy Brayden brought up that a fuller focused conversation is needed to specifically choose a challenge for CLRSS to propose.</p> <p>Sue Thackery asked that CLRSS decide by December 17 whether they will be participating this year and then between the 17th and the 31st she will work on finalizing CLRSS' Leadership Challenge Document.</p>	<p><i>participation in RRU's Leadership Challenge by December 17.</i></p>
<p>Cowichan Watershed Board: Tom Rutherford, CWB Executive Director is in Africa KT reported. November mtg was an information meeting as new CVRD Bd members were yet to be assigned by the CVRD Bd. (CVRD mtg of Nov 28 appointed Directors Iannidinardo and Nicholson to the CWB joining Director Morrison who co-chairs the Board with Chief Seymour.) CWB Co-chairs will appoint up to six members-at-large from the community. Federal gov't and Province each appoint up to 2 members and Cowichan Tribes appoint 3 members from Chief and council. First mtg of new CWB is on January 28th, 2019 at 9:30. Graham Kissick from Catalyst updated the Board on implications of the pending sale to Paper Excellence expected to close after review by Chinese and Canadian governments in late January (January 28th). He expects it to be business as usual in the short to medium term and new owners with increased capital resources will be good for the plant in the long term. Current Paper Excellence CEO is a former CFO from Catalyst so knows operation well. He reported that Catalyst is keen to work on solutions to increase storage in Lake Cowichan as a group and is open to ceding control and ownership to a new entity and paying their fair share of costs. The second report was from Clay Reitsma, N. Cowichan engineering. Report on plans to relocate sewage outfall from the river to past the embayment line in Cow Bay.</p>	
<p>Correspondence:</p>	

<p>Business Arising from the Minutes and Old Business:</p> <p>1) Annual River Clean-up: Date has been tentatively set as Sunday, August 18th, 2018, pending the final decision by the new Council of the Town of Lake Cowichan.</p> <p>2) CVRD Drinking Water and Watershed Protection Service Establishment Bylaw: Bylaw was passed by vote of 10 - 4 at CVRD Bd mtg November 14th. CVRD staff will present budget and implementation plan to Bd mtg in January. Coalition of watersheds groups made delegation presentation to Bd at Nov 14th meeting.</p> <p>3) Gerald Thom Memorial Native Garden: More leaves added to garden and blackberry bushes removed from area in front of Jakes dock at work party Nov 12. Thanks to Jean, Bee, Peter, Werner, Lois and Ken.</p> <p>Ken Traynor updated and said this is all the work we will be doing between now and spring 2019.</p> <p>4) Regular CLRSS Report from the Area Directors: Diana Gunderson had previously suggested that we create a regular agenda item at which time the Area Directors would be given the opportunity to apprise us of upcoming development permit applications that could impact sensitive ecological areas.</p> <p>Ken Traynor said that he reviewed the CVRD website updates on upcoming development permits, which was broken down into 6 categories of different permits. Nothing is posted of a particular significance related to CLRSS. Ian Morrison updated that a sewer system conversation will be happening in Honeymoon Bay , and it is expected there will be a future public hearing on the situation.</p> <p>5) Mile 77 Park Plan: Jean Atkinson and Lynden Keeping if applicable. No updates on the area.</p> <p>6) Committee Chairs: Report on meeting plans. Communication: Go over the strategic plan and the meeting will be put into the new year. Education: Committee to meet in the new year.</p>	<p>1) First River Clean-Up meeting to be set February</p>
<p>Treasurer's Report: Leroy Van Wieren</p> <p>Leroy to change the line of printing costs to public information with regards to the State of the Lake report costs.</p> <p>RMS Leroy Van Wieren/Lyndon Keeping that the treasurer's report be adopted as distributed. CARRIED</p>	<p>1. Leroy to change the costs of the state of the lake report to put under the category line of public information.</p>
<p>Fundraising Report: Maureen Quested</p> <p>No updates.</p>	
<p>Retail Sales Report: Rosemary Danaher</p>	

<p>No updated to report for November sales.</p>	
<p>Social Report: Rosemary Danaher</p> <p>No updates to social report.</p>	
<p>Strategic Plan Committee Reports - Due to length of meeting agenda, NIL reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>i.) Stewardship Roundtable: Ken Traynor Parker Jefferson updated and said the roundtable learned a bit on proposed options, concerning relocation of sewage outfall from Cowichan River to Cowichan Bay. Option in the Bay have been expanded after some of the ship anchorages were reduced in size or removed. This would be the biggest capital project for the CVRD.</p> <p>ii.) Education: Previous update on meeting in the new year.</p> <p>iii.) Communications Committee: Chantelle Carden Previous update on meeting in the new year.</p> <p>iv.) Membership: Mike Patrick Stayed at 86.</p> <p>B. Land Stewardship:</p> <p>i.) CSSP: Diiiana Gunderson said Jenn Sibbald of BCCF will be touch with Jean and Di soon with a copy of the 2018 CSSP report. Last year's wattle fencing has held up with high waters and is doing well after one year. Jean Atkinson said that Christine said no new properties for the 2019 program have been found yet and would like to brainstorm on how to come up with other properties, with a goal of 5 new properties for 2019. Jean is managing our list of prospects which currently numbers 3, and to meet 5 properties is looking fairly positive now. Next thing to do is to contact the 23 people that have expressed interest in past years and find further candidates. Di said Christine told her that CSSP has funding until March 2019 for CSSP lake sites and previous sites, but they still need help finding work along the lake.</p> <p>ii) Landowner Education: Judy Brayden</p> <p>a. LO Educ mtg report Nov 19 See summary report Appendix 2</p> <p>b. Stewardship signs: Leroy Van Wieren</p> <p>No updates – on the way.</p> <p>CSSP Maintenance manuals: The deadline for completion of this is January 15th, 2019</p> <p>C. Water Stewardship:</p> <p>i.) Water monitoring: Ken Traynor reported that Dec 3rd is the last sampling day of the fall program thanks to all the volunteers involved.</p> <p>ii.) Stream signage: Wardroper Creek sign installed.</p> <p>RMS Rosemary Danaher /Leroy Van Wieren that the above reports be adopted as presented. CARRIED</p>	<p><i>B. Jean and Diana to focus on finding Lake Properties to meet CSSP's needs to pass onto Christine.</i></p>
<p>New Business:</p> <p>1. Report on Trees in river from Wilson Property: See Appendix 3</p>	

<p>Ken said Bob Crandell sent a note, appendix 3 is an example on how to move forward with similar situations.</p> <p>2. BCCF application for research funds re Sunscreen. See Appendix 4</p> <p>Ken Traynor said potential resources may be available in the future.</p> <p>3. Garrett property and CSSP?</p> <p>Diana Gunderson said we are waiting to hear back from Christine on visiting this property.</p> <p>4. Nagasaki request for assistance with conflict on Cowichan River.</p> <p>Ken Traynor said there is a longstanding concern of a set of steps and excavation within the riparian zone. Parker mentioned he has not seen any potential serious problem with docks in this area per his observations.</p> <p>Leroy Van Wieran mentioned a problem a person in Creekside is reporting with their neighbor who is removing vegetation in their riparian area and building a retaining wall. This is an opportunity to guide people into following the correct steps with such similar situations.</p>	<p><i>4. Ken to follow-up on this. Mike P working with Chris Morley to investigate.</i></p>
<p>Adjournment: RMS that the meeting be adjourned at <u>8:38</u> p.m. CARRIED</p>	
<p>Important dates: January 7th, CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan February 4th, CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan</p>	

Appendix 1: Treasurer's Report

November 2018 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	11,766.75	0	11,766.75
to be deposited	0.00		
Salmon fry rescue funds			1,577.40
Total Cash Available for CLRSS General Activities			\$10,189.35
Bursary Account Total			\$4,352.82
Comments:			
RCU Update: Net +\$1200.14 - \$495.33 = +\$704.81			

CLRSS 2018/19 Financial Report Budget to Actual - 30/11/2018							
Revenue				Expenditures			
COD E	Category	Budget	Actual	COD E	Category	Budget	Actual
Total	Revenue	7300	7,516.34	Total	Expenditures	7,700.00	5,396.65
4100	Memberships	1600	1,356.00	5270	Signs	500	0
4110	Donations	2600	2,068.30	5610	Accounting	100	0
4200	Sales	1000	450.00	5615	Public Information	500	1610.78
4460	Fundraising Interest	2100	3,637.07	5625	BCLSS	50	50
		0	4.97	5630	Society Fees	100	125
				5640	Printing Costs	1000	81.48
				5650	Purchase for Sales	800	218.23
				5685	Insurance	1300	268.47
				5690	Bank Charges	30	12
				5700	Office Expenses	520	272.47
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	727.79
				5736	River CU	700	920.51
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	228.11
				5900	Scholarship Fund	500	500.00
				6000	Fry Rescue	400	356.81

Appendix 2: Report from Land Owner Educ. Committee

Meeting: 10 am - 12 Monday, Nov 19th

In Attendance: Judy B, Ken T, Jean A, Di G, Kathrine S, Lois A

Regrets: Leroy

Judy Chaired and Ken T took minutes Di G. agreed to chair next meeting.

Discussion focused around answering two questions. 1)What have we completed to date? and 2) Where do we go from here?

We reviewed the LE sections of our strategic plan. See appendix to these minutes with comments on completion, some evaluation comments and those items still outstanding and Summary of completed actions, below following workplan summary.

Workplan - Nov 2018 to June 2019

ITEM	DESCRIPTION	RESPONSIBILITY and Next Steps
A.3.2.2 Action: Identify 5 2019 Properties	Prepare detailed list of target properties for inclusion in 2019 CSSP Program and regularly update it and review at each CLRSS meeting	Jean A. & Ken T.
A.3.6 Objective: Promote Completed CSSP Riparian Projects	Organize May 2019 Riparian site tour for Bd. members and Town of Lake C. councillors	Convene LE mtg. for Feb 2019 to plan and do invitations
A.3.6 Objective: Promote Completed CSSP Riparian Projects	Develop a Virtual Riparian Tour of representative sites, with interviews for use on our website	Judy to review idea with Chantelle and Parker for their assistance and plan preparation
A.3.7.3 Action: Organize Annual Riparian Workshop led by the Project Manager, for property owners who would like more information about riparian laws and health.	Contact past property owners we have worked with and offer workshop for spring. Possibly incorporate showing of our virtual tour.	Convene LE mtg. for Feb 2019 to plan and do invitations
A.3.8.1 Action: Engage with Core Realtors	Prepare materials for kit for new shoreline owners, contact other realtors, invite Patrick Miller&Sandy Stinson to a CLRSS mtg	Ken T and Jean A.
A.3.10.2 Action: Explore Other Incentives	Contact property owners and prepare written short vignettes about their shoreline project. Theme of Salmon eye view of the shoreline or Shoreline beautiful, for inclusion in Citizen and Times Colonist	Judy to take lead
A.3.10.1 Action: Install	Install signs where requested	Judy to contact Leroy

Stewardship Signs		
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Other Discussions/Points raised:

- 1) Ken mentioned that in Ontario there was an annual Green Doors Ontario project where homeowners opened their doors to viewing of their renewable energy projects. Similar to garden tours or studio tours. Maybe we could have a riparian shoreline tour?
- 2) We want to have specific materials on C SSP project including Jean's updated presentation at all tabled events CLRSS does.
- 3) We want to include a specific display on C SSP at River Clean up event.
- 4) We would like to send out a specific C SSP update in some form to our full membership list.
- 5) Want to ask Leroy to bring CLRSS business cards for people to distribute. Judy can make more if needed.

Appendix 3: Report on Trees in River from Wilson property 222 Greendale Rd from Bob Crandell

We had a good look at the trees in the water and the root ball on shore with a fair amount of sediment that has fallen off the bank. More trees are certain to go. Lyle Mullin from ridge line tree service was on site so that we could discuss the best course of action. We believe that if the trees are bucked up or the main stem cut away from the root ball they would float downstream over several kilometers of freshly laid salmon eggs. We believe that winching the trees from the river towards the shoreline and then lashing/anchoring them to the shoreline would be the best course of action at this time. This will require one excavator or bulldozer and winch line along with a boat with a strong person to choker the line around the trees at mid section. We would then winch the trees into the shoreline. Several other trees that are leaning and ready to go over could be topped or felled with lash lines to control their fall location. This activity is in the riparian area and subject to that regulation. A letter from a qualified Environmental Professional is required along with a letter from a certified Arborist/Agrologist person (Lyle Mullin), these letters would be delivered to the Town Offices. This allows for us to top or fall the danger trees remaining. I spoke with Joe Fernandez at the Town Offices today and showed him the photos of the trees. Joe understands the situation and would have to take action if the land owner does not. The Town would then do the job and charge the land owner. None of us would want that. Because salmon eggs are at great risk we could apply to Pacific Salmon Foundation for an emergency grant of up to 1,500.00 to help with costs. Gord Tuck of Tuck Brothers Construction often works on salmon enhancement projects with his heavy equipment, he would provide the lowest price possible because salmon are at risk. Works in and about a stream require a request for approval under the water sustainability act section 11. The Habitat Officers in Nanaimo know me well and they will expedite approval for this work. Kenzie Cuthbert is a fishing guide who drifts the river each day we may be able to persuade him to assist with his boat. I have attached photos for your records. I am in the river Saturday gathering eggs for the hatchery in Lake Cowichan until about 3:00 pm. I could stop by and see you at that time.

Thank you, Bob Crandall - Environmental C-TECH ASTTBC - QEP/EM & President of Cowichan Lake Salmonid Enhancement Society & Hatchery (CLSES) 250-715-7074

CLRSS Draft Board Meeting Agenda for Dec. 3, 2018

Appendix 4

BCCF Sunscreen Project Description:

Recently, concerns have been raised over UV filter (sunscreen) contamination of the Cowichan River watershed and its potential impact on aquatic organisms. BCCF will use seed grant funds to (1) review existing literature on UV filter contamination and their ecotoxicological effects in aquatic environments, (2) collaborate with Vancouver Island University's Applied Environmental Research Laboratory on UV filter sampling and detection protocol development and (3) develop a full proposal to HCTF aimed at assessing and mitigating UV filter contamination in the Cowichan River watershed.

Appendix 5

Professional reliance review update, November 2018

Background

- In the early 2000's the BC Liberal government introduced the professional reliance model for managing BC's natural resources which meant a shift in decision-making from government to professionals. In particular:
 - Government establishes objectives for land and resource management
 - Example from the *Forest and Range Practices Act*:
 - The objective set by government for water, fish, wildlife and biodiversity within riparian areas is, without unduly reducing the supply of timber from British Columbia's forests, to conserve, at the landscape level, the water quality, fish habitat, wildlife habitat and biodiversity associated with those riparian areas.
 - "Qualified professionals" working in the industry determine how that objective is achieved (i.e., government review and approval no longer required)
 - Government checks that objectives are met through compliance and enforcement
- This allowed government to reduce it's size (by 1500) and reduced regulated requirements
- Led to many concerns
 - Ombudsperson's review of RAR, Forest Practices Board review (forestry; DM's authority), Auditor General review (mining) – all identified gaps in the PR model
 - One example: as we've seen with RAR - compliance and enforcement has shrunk, not grown

Current review

- One purpose of the professional reliance review is to ensure BC's natural resources are managed in the best way possible
- Also, to determine how the professional reliance model can be strengthened
 - Are the 5 professional associations doing their job of ensuring members are held to a high standard?
 - Are public interests – e.g., riparian protection for CLRSS – adequately protected?
- Review conducted in 2018; CLRSS participated by sending a letter highlighting experiences associated with the Lakeview property and RAR
- Results of review:
 - Report and Stakeholder Roundtable
 - In summary, "We'll stick with the professional reliance model, but it requires some changes"
 - 121 recommendations
 - 2 to ensure more government oversight of professional associations – to be enacted asap

- 87 recommendations for changing laws and regulations – including the *Forest and Range Practices Act* and the *Riparian Areas Protection Act*
 - Relevant to CLRSS (FRPA):
 - Forest Stewardship Plans are to include proposed roads and cutblocks,
 - harvesting prescriptions (i.e., site plans) are submitted to government for review and approval,
 - plans can be rejected by government
 - revisit non-timber value aspects - “unduly reducing the supply of timber” and “material adverse impacts on delivered wood costs” and “undue constraints on tenure rights”
 - Relevant to CLRSS (RAR):
 - Ability for government to reject a RAR assessment
 - Government plays a gatekeeper role with respect to QEP selection – e.g., QEPs can only be selected from a roster developed by government. That is, there was recognition that developers select QEPs that will recommend smaller riparian protection areas.

- In summary,
 - CLRSS needs to keep apprised on key recommendations associated with FRPA and RAR to ensure they do not fall off the table
 - Support increased compliance and enforcement staffing

 - Also, how can this initiative be extended to private forest land management?