

Minutes of the CLRSS Board Meeting

Monday, January 7th, 2019

6:30 p.m. at Country Grocer Meeting Room.

The secretary will edit as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Chantelle Carden, Diana Gunderson, Lyndon Keeping, Parker Jefferson, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Rick Bryan, Lyle Kuchmak, Katharine Staiger. Guests: Ian Morrison, Tom Rutherford.

Absent with regrets: Lois Atchison, Christine Brophy, Rosemary Danaher and Genevieve Singleton

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

Agenda:	Action: What? By Whom? By When?
<p>RMS Diana Gunderson / Leroy Van Wieren that the agenda be adopted as printed/amended. CARRIED</p>	
<p>Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we:</p> <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
<p>Minutes of the previous meeting: Chantelle Carden and Ken Traynor agreed to clarify the BCCF notes in the November 2018 minutes.</p> <p>RMS Chantelle Carden/Judy Brayden that the minutes of the November 5th, 2018 CLRSS Board meeting be accepted as amended. CARRIED</p> <p>RMS Chantelle Carden/Judy Brayden that the minutes of the December 3rd, 2018 CLRSS Board meeting be accepted as amended. CARRIED</p>	
<p>Business Arising from the Minutes and Old Business:</p> <ol style="list-style-type: none"> 1. Report on the Professional Reliance Model – Ken reported on the CLRSS letter in support of the recommendations that we plan to send to the office Sonia Furstenau, MLA for Cowichan/Langford. He will draft this letter shortly. 2. Update on the participation of CLRSS in the Royal Roads University, Masters in Leadership program – Ken Traynor reported that the Executive had met and wanted to make sure they had enough time and energy to put into this project. Lyndon Keeping and Ken consulted Sue Thackery and decided to proceed with participation in the Leadership Program as it had been presented in the last meeting. Lynden Keeping, Leroy Van Wieren and Ken prepared a draft history for Sue, and she will come back to us on Wednesday of this week with her notes. CLRSS will work on defining the document messaging. CLRSS will be 	<ol style="list-style-type: none"> 1. Ken to draft to draft letter to Sonia and to CC this to CVRD Board Chair, Ian Morrison 2. Ken will send the package from Sue Thackery to the Board members.

asked to make a presentation to the program participants on January 29th. CLRSS representatives will meet the RRU students on the last Friday of January (via in person or phone). They will make the final presentation to CLRSS on the first Wednesday in February, 2019. At the end of the program CLRSS will receive a DVD summarizing the report and recommendations.

3. **Mile 77 Park Plan** – Jean Atkinson and Lyndon Keeping had nothing further to report.
4. **River Clean-up** – Ken Traynor, Judy Brayden and Diana Gunderson. We discussed whether or not the date of Sunday, August 18th poses a problem as it is the 75th Anniversary of the incorporation of the Town of Lake Cowichan. Ken had consulted with Chief Administrative Officer, Joe Fernandez, on use of Central Park on August 18th and reported that CLRSS is officially booked for this date. Joe Fernandez asked us to prepare a list of what equipment that we would need and to bring it to the office asap. Ken Traynor brought up the idea of incorporating the two events together, as Lake Cowichan has not officially decided or finalized their plans. Ken proposed a collaboration and they were okay about that. Judy Brayden questioned whether or not the Town was in a position to know if they could let us use the park as the planning is only now under way. There is a 75th Celebration Planning Committee meeting this week and Ken will have more information after that time. Further: There was a discussion at last month's Park's meeting about updating the staircase in Central Park (a problematic issue for the RCU), suggesting that it would only be used by residents and not tourists; Ken mentioned this seems to be a work in progress. Judy Brayden and Diana Gunderson are willing to chair the 2018 Annual River Clean-Up Event and will confirm what has transpired at the next meeting. CLRSS confirmed that the Annual Lower River Clean-up would again be on the following Sunday, August 25th, as is the usual pattern so that we can collaborate on promotion of both events.
5. **Report on Trees in river from Wilson Property** – Parker Jefferson will report on the state of the river asap.
6. **Nagasaki request for assistance with conflict on Cowichan River** - Mike Patrick reported that the neighbour across the river from the Nagasaki property on Hudgrove Road, Lake Cowichan had done some work in the riparian zone. Chris Morley and Mike had gone to visit and confirmed this. The issue may be taken to the Provincial Ombudsman but appreciation was expressed to CLRSS for their support. Ian Morrison reiterated that there would need to have been a development permit application. Ian may be able to report further about rehabilitation at a future meeting.

4. ***Judy Brayden and Diana Gunderson will contact the 75th Celebration Committee and report back at the next CLRSS Board meeting***

<p>7. Sunscreen Update: Ken Traynor reported that BCCF has applied to a BC Government Environmental Fund and we will hear the results this month. Lynden Keeping and Ken Traynor have contacted a professor from SFU, who had sent a list of the lethal levels of Oxybenzone to look for. As well they have received a research article written by a Spanish researcher, Pablo Gago-Ferrero, who has done a good summary of the research approaches in fresh water on sunscreen ingredient impacts. Tom Rutherford reported that the CWB is looking for funding to cover water sampling to track impacts on stream benthic communities. (The benthic zone is the ecological region at the lowest level of a body of water such as an ocean, lake, or stream, including the sediment surface and some sub-surface layers.)</p>	
<p>Cowichan Watershed Board report: Tom Rutherford, CWB Executive Director, shared slides on the water issues and challenges that he witnessed on his recent trip to Uganda. Further: he reported on the members of the CWB. Tom will be spending the next while planning future actions. A number of large grants are expiring this year and CWB will be in the position to strategically plan for upcoming grants. A doctoral student from UVIC, is working with the CWB, looking at the history of E&N land grant and ramifications on land use historically and moving forward.</p> <p>Regular CLRSS Report from the Area Directors: Ian Morrison reported about the meeting with the Minister of Fisheries and Oceans and the Cowichan Tribe's council. Ian who was invited to attend, mentioned that Jill Thompson from the CWB had made a strong presentation on Coast Restoration Funding. Ian spoke on the weir project and highlighted the message of "just add water", which received attention. He lauded Cowichan Tribes for voluntarily shutting down their food fishery when waters were low. Ian mentioned that the Lake Cowichan weir water license issue was in the hands of the Province and that there was no update yet. Ian reiterated that after two years of trying to secure the groundwater license for Honeymoon Bay well #2, the license has arrived. This represents water security for people on the south end of the lake. Ian also highlighted the great example of people pitching in and working together during the recent windstorm crises.</p>	
<p>Correspondence: None</p>	
<p>Committee Chairs - Report on meeting plans.</p> <p>Communication: Chantelle Carden proposed that the Communications Committee meet to implement chosen campaigns strategically once we receive the Royal Roads report. The website revamping was briefly discussed. There could be some recommendation by March, 2019.</p> <p>Education: Committee to meet in the new year.</p> <p>Landowner Education –Judy Brayden and Chantelle Carden will meet to consider the feasibility of producing a virtual riparian restoration tour. Ian Morrison suggested a local film producer and forwarded his information to Judy.</p> <p>Jean Atkinson suggested that we need to print at least 30 copies of the CSSP Owner's Maintenance Manual. She will get quotes and have at least that many printed asap. This would be covered handily under our printing budget.</p>	<p>Judy and Chantelle will meet on this and plan for process and production plan.</p> <p>Ian will send Ryan's contact information to Judy, Chantelle and Parker.</p>

<p>Treasurer's Report - Leroy Van Wieren (see Appendix 1 below)</p> <p>RMS Leroy Van Wieren/Diana Gunderson that the treasurer's report be adopted as amended. CARRIED</p> <p>Further, Leroy Van Wieren reported that the Pacific Salmon Foundation Community Salmon Program Funding application deadline is February 15 and that we could apply for any of the following: NOTE: Project types eligible for Community Salmon Program funding must provide benefit to wild Pacific salmon or their habitats and qualify under one of the following categories:</p> <ul style="list-style-type: none"> • Habitat assessment • Habitat rehabilitation • Stock assessment • Stock rehabilitation • Education and outreach • Stewardship and community planning • Project monitoring 	<p><i>Leroy, Judy and Chantelle will draft a realistic budget for the electronic media production mentioned earlier.</i></p> <p><i>Leroy will send the PSF funding information to Judy Brayden, who will appraise the likelihood of applying for money to cover the Virtual CSSP Site Tour.</i></p>
<p>Fundraising Report - Maureen Qusted. No updates.</p>	
<p>Retail Sales Report - Rosemary Danaher reported via e-mail that there was a total of \$40 in sales for the month of December and a profit of around \$10.00.</p>	
<p>Social Report - Rosemary Danaher</p> <p>Condolences have been sent to the family of deceased CLRSS lifetime member, George DeLure, on his Dec. 9, 2018 passing. A celebration of life will be held on Sunday, January 27, 2019, 1 to 5 pm, Nanaimo Conference Centre.</p>	<p>Ken Traynor will remind the Board members the date and time of the memorial service via email.</p>
<p>Membership Report – Mike Patrick reported that our current membership is 85. We are in the last quarter of the membership year and membership fee is now \$4.</p>	
<p>Strategic Plan Committee Reports - Due to length of meeting agenda, NIL reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>i.) Stewardship Roundtable - Parker Jefferson reported on preliminary numbers of returning salmon: 181,000 chum of a 161,000 target; 3000 coho; and 14,400 adult chinook (8.1% were hatchery adults). Limitations in the new Water Sustainability Act were discussed as well as actions to pressure the Provincial Government to adapt to climate change. The River's Day Celebration is going ahead again this year, likely in September of 2019. The invasive knotweed issue was once again a topic of discussion. Genevieve and Dave Polster gave a presentation on a test patch they have on the Koksilah River; they feel that ongoing, relentless cutting of the new growth will work over time on smaller patches. We were reminded that herbicides are not legal for use in a riparian zone in BC. Tom Rutherford reminded us that the CWB Riparian Working Group is planning a one-day workshop in which experts from outside the community will share their successes with knotweed eradication.</p> <p>Tom mentioned that the CWB Riparian Working Group and Cowichan Tribes will co-host a one-day workshop. This will bring together people from outside the community including Washington State to discuss the feasibility of some potential solutions. There remains no unanimity on the way forward on this difficult issue.</p>	

<p>B. Land Stewardship: i.) CSSP - Diana Gunderson, and Jean Atkinson reported on the progress of identifying potential lakeshore properties to meet CSSP goals. Jean reported that she, Diana, and Project Manager, Christine Brophy had met, and four homeowners have shown positive interest; two others declined involvement in the project but were happy to show support. Christine plans to contact a further three homeowners.</p> <p>Update on the Garrett property – after investigation, CSSP Project Manager, Christine Brophy, stated that this property did not qualify for restoration in CSSP, but that rather the resolution laid in the hands of the Town of Lake Cowichan and the property owner.</p> <p>C. Water Stewardship: i.) Water monitoring - Ken Traynor reported that the project is complete and that the final report will be forthcoming.</p> <p>ii.) Stream signage - NIL report</p> <p>RMS Leroy Van Wieren/Jean Atkinson that the above reports be adopted as presented. CARRIED</p>	<p><i>B i.) Ken Traynor will follow-up advising the homeowner about this decision.</i></p>
<p>New Business: None</p>	
<p>Adjournment: Leroy Van Wieren that the meeting be adjourned at 8:28p.m.</p>	
<p>Important dates: February 4th, CLRSS Board Meeting 6:30 Country Grocer, Lake Cowichan</p>	

Appendix 1

December 2018 Treasurer's Report – presented in January 2019			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	11,272.38	0	11,272.38
to be deposited	0.00		
Salmon fry rescue funds			1,577.40
Total Cash Available for CLRSS General Activities			\$9,694.98
Bursary Account Total			\$4,353.00
Comments:			

CLRSS 2018/19 Financial Report Budget to Actual - 31/12/2018							
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	7,516.34	Total	Expenditures	7,700.00	5,891.98
4100	Memberships	1600	1,356.00	5270	Signs	500	0
4110	Donations	2600	2,068.30	5610	Accounting	100	0
4200	Sales	1000	450.00	5615	Public Information	500	1610.78
4460	Fundraising	2100	3,637.07	5625	BCLSS	50	50
	Interest	0	4.97	5630	Society Fees	100	125
				5640	Printing Costs	1000	81.48
				5650	Purchase for Sales	800	218.23
				5685	Insurance	1300	268.47
				5690	Bank Charges	30	12
				5700	Office Expenses	520	272.47
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	727.79
				5736	River CU Fundraising	700	1415.84
				5737	Expenses	300	25
				5740	Misc. other	100	228.11
				5900	Scholarship Fund	500	500.00
				6000	Fry Rescue	400	356.81