

Minutes of the CLRSS Board Meeting Monday, April 1st, 2019

6:30 p.m. at Country Grocer Meeting Room.,

The secretary will edit this template as needed in the minute-taking process

In attendance: Board members: Jean Atkinson, Judy Brayden, Chantelle McGeachy-Carden, Diana Gunderson, Lyndon Keeping, Mike Patrick, Ken Traynor and Leroy Van Wieren. CLRSS members: Christine Brophy, Rick Bryan, Bee Greenway, Chris Morley, Karen Deck, Jim Deck, Genevieve Singleton and Katharine Staiger. Guests: CVRD Board Chair and Area F Director, Ian Morrison.

Absent with regrets: Lois Atchison, Rosemary Danaher, Rodger Hunter, Lyle Kuchmak, Peter Noble, Parker Jefferson, CWB Executive Director, Tom Rutherford,

The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

Agenda:	Action: What? By Whom? By When?
RMS Judy Brayden/Diana Gunderson that the agenda be adopted as amended. CARRIED	
The Meeting Protocol the Fourfold Way was reviewed: one person speaks at a time, speaking from the heart with passion, showing up to solve problems and speaking without blame.	
Minutes of the previous meeting: RMS Judy Brayden/Lyndon Keeping that the minutes of the March 4th, 2019 CLRSS Board meeting be accepted as printed. CARRIED	
<p>Business Arising from the Minutes and Old Business:</p> <p>1. CLRSS Executive recommendations from March 26th, 2019 meeting – Ken Traynor Executive recommendation: RMS Ken Traynor/Leroy Van Wieren that CLRSS undertake a facilitated, revisioning process in early October 2019 (Sunday, October 6th was suggested in lieu of the regular October board meeting). Design to be determined. CARRIED</p> <p>NOTE: We agreed that we could include a reminder item at each regular board meeting in the meantime, encouraging the thoughtful consideration of where each of us thinks our future lies.</p> <p>We agreed that we will fund-raise to cover the costs for a day-time, professionally-facilitated planning session. Budget likely to be \$1000.</p> <p>Discussion as to the people who would be involved was briefly touched upon.</p> <p>2. Mile 77 Park Plan – Jean Atkinson and Lyndon Keeping Park reported that the park is presently closed; a picnic shelter being constructed; Jean will examine the foreshore to see if there are any issues. Jean and Lyndon will attend the next Area I Parks Commission meeting and report back.</p> <p>3. Sunscreen Program Update - Ken Traynor reported that the BC Conservation Foundation (BCCF) received the grant that they requested; CLRSS representatives and</p>	<p>1. Ken Traynor will contact Sue Thackeray about the next step.</p> <p>Judy Brayden will place an item on each regular Board meeting agenda to remind us to be visioning our future.</p>

<p>BCCF staff will meet shortly to ascertain how CLRSS could become involved in a supportive way (likely in communicating the message in Lake Cowichan about the latest information about sunscreen use. When considering what we could do immediately, we agreed that we could write a cautionary statement for the public; this could be part of the CLRSS presentation to the Town Council of Lake Cowichan in May.</p> <ol style="list-style-type: none"> 4. Symposium on Water Stewardship and Climate Change – Ken Traynor reported that he will not be attending. Speaker, Storm Cunningham will be in Duncan later in the month and interested individuals could attend that event instead. 5. Gerald Thom Memorial Native Plant Garden – Bee Greenway confirmed the name and gave a progress update. Genevieve Singleton and Dave Polster will be able to attend the April 11th meeting at the park. Genevieve expressed concern about some of the existing species becoming too large. Jean Atkinson suggested a novel way to put signage on individual plants. 6. LCS Health Fair - Thursday April 11th from 10:15-12:15 with set up time between 9-10:15 – Maureen Qusted and Diana Gunderson reviewed plans for the event. Maureen Qusted will be conducting a membership campaign at this time as well. 	<p>Judy Brayden will resend the papers from Royal Roads to Board member, Jean Atkinson asap.</p>
<p>Cowichan Watershed Board – CWB Executive Director, Tom Rutherford, was not able to attend this meeting. Ken Traynor reported that the last meeting: Somenos Marsh Society reported on the water quality of the marsh; creeks had elevated levels of metals as well as e coli; see link on CLRSS website for CWB presentations; CWB goals/plan were reiterated: 1.) Water storage – “Just Add Water” 2.) Achieve the targets 3.) Build Partnerships. Continued pressure will be put on the Provincial government to take out the necessary water licence; to that end there is an April 8th meeting scheduled with the Minister. Flows: we are not in a good position at this time; we need historic levels of rainfall in the next months to avoid pumping. Ken Traynor provided a chart showing the historic highs and lows of the river flows (see Appendix 2 below). Ian Morrison reported that a soft rain on the snow right now will mitigate melting it too fast and depleting all of the inflow potential from creeks. Rick Bryan questioned if there would be more opportunity for public input into the design of the weir because he has concerns about weir safety for recreational activities. He was assured that the CVRD will err on the side of more engagement, rather than less.</p>	
<p>Report from the CVRD on upcoming development and/or rezoning issues – CVRD Board Chair, Ian Morrison, reported that advocacy for water storage is ongoing; the Federal budget doubling the gas tax for municipalities; he briefly referred to the investment in the sewage outlet into Cowichan Bay; as long as the present system exists, there can be no shellfish harvested in Cowichan Bay. CLRSS could invite Municipality of North Cowichan engineer, Clay Reitsma to speak at the 2019 CLRSS AGM.</p>	
<p>Correspondence: Ken reports that there is an opportunity to apply for BC Gaming Grant funds. He will raise this at the next CLRSS Executive meeting.</p> <p>Also he was contacted by Sally Leigh Spencer regarding tubers' impact on the river and he will report back on his conversation with her.</p>	<p>Judy Brayden will put this on the next Board meeting agenda</p>
<p>Communication's Committee - Mike Patrick and Chantelle McGeachy-Carden gave an update from their recent meeting. They are undertaking an upgrade of online presence with a content calendar and 2 posts on our facebook page per week; Ken Traynor raised the recommendations from earlier Communications Plan. All Board members and Committee chairs were asked to submit pieces on their various activities to Chantelle; photos are extremely important. Conversation about the present CLRSS website ensued; no recommendation was forthcoming at this time as there are many concerns to</p>	<p>For the interest of the Board, Ken Traynor will circulate a set of social media recommend-</p>

<p>consider and decisions to be made (budget - timing – process). Mike reiterated problems with having a totally-out-of-house system as ones of cost and loss of control, so they will attempt to retain local autonomy; Chantelle suggested that we send ideas of our web-needs list to her asap. The goal is that in the fall we would have a new website.</p> <p>Education Committee – Ken Traynor circulated the recently developed Gerald Thom Memorial Environmental Studies Bursary criteria. (see Appendix 3)</p> <p>Landowner Education Committee – Judy Brayden and Chantelle McGeachy-Carden reported that they have an April 4th meeting to discuss the sites needed to support the Riparian Education video storyboard. Ken Traynor suggested that the Landowner Education committee could develop a model to demonstrate potential lake levels and use as a dialogue and educational tool for use with interested landowners. Judy Brayden suggested that the Landowner Education committee could meet asap about this.</p> <p>River Clean-up (Sunday, August 18, 2019) – Diana Gunderson reported that the plans for the annual event are on target,</p>	<p><i>ations prepared by a professional, who was recently a guest at his home.</i></p> <p><i>Judy Brayden will convene a Landowner Education committee meeting of this committee on the third Monday of this month, April 15th</i></p>
<p>Treasurer’s Report - Leroy Van Wieren proposed that he revise the March report as it is our year end data, in light of the reminder that 25% of all moneys earned in fundraising activities be deposited into the Bursary Account. Leroy will send a revised report for these minutes to be ratified at the next regular CLRSS Board meeting. He will also send out a budget request to the committee chairs, so that he can prepare a draft 2019/20 CLRSS Budget. (see Appendix 4)</p>	<p><i>Leroy Van Wieren will circulate a budget request document to the CLRSS committee chairs.</i></p>
<p>Fundraising Report - Maureen Qusted reported details for the 2019/20 fundraising events. (see Appendix 1 below)</p>	
<p>Retail Sales Report - Rosemary Danaher - NIL report</p>	
<p>Social Report - Rosemary Danaher – NIL report</p>	
<p>Membership Report – Mike Patrick reported that an email, reminding members to renew their memberships will go out tomorrow. We have 25 members as of April 1, 2019.</p>	
<p>Strategic Plan Committee Reports - Due to length of meeting agenda, NIL reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>i.) Stewardship Roundtable - Ken Traynor summarized activities briefly.</p> <p>B. Land Stewardship:</p> <p>i.) CSSP - Diana Gunderson reported the student employment advertisement is out and our CSSP work begins July 3 and continues to August 31, 2019.</p> <p>C. Water Stewardship:</p> <p>i.) Water monitoring - Ken Traynor reported that the summer winter sampling is finished, with thanks to those volunteers who helped (NNED NAMES). One problem area appears to be the west side of Sa-Seen-Os Point in Youbou; he noted also that as the lake levels are drawn down with possible pumping over the weir, there could be evidence of more contamination; the actual results will be published shortly. Thanks to Leroy Van Wieren, Katherine Staiger, Bee Greenway, Rick Bryan and Rob Somers as well as Tony Lum, Joe</p>	

<p>Saysell, Rodger Hunter and Barry Heschko. Bee Greenway reported that the regular Lake monitoring will begin again every Sunday this summer. Thanks to Mike Patrick who volunteered to assist Katherine Staiger and Bee, who are leading the program this year.</p> <p>ii.) Stream signage – Ken Traynor later reported that Rob Somers will monitor our stream signs but he will require assistance if maintenance work is required.</p> <p>RMS Mike Patrick/Diana Gunderson that the reports be adopted as presented. CARRIED</p>	
<p>New Business: Items 3 – 6 referred to the April Executive committee meeting due to lack of time.</p> <ol style="list-style-type: none"> 1. Riparian Area Regulation violation in Bass Creek – Mike Patrick updated us and the issue of the correct role for the CLRSS Board and its members to take in such cases will be a topic at the April Executive Committee meeting. 2. Genevieve Singleton reported that fry rescue has begun for 2019. 3. Update on the spring and summer CLRSS event calendar – see attached 4. Lake Days – Update – Judy Brayden 5. River access Pine Street update – Diana Gunderson 6. Christmas Party date: suggesting Sunday, December 15th, location TBD 	<p><i>Executive meeting will be convened on April 29th to discuss items 3 – 6 and to bring recommendations back to the regular May Board meeting.</i></p>
<p>Adjournment motion Mike Patrick at 9:05 p.m.</p>	
<p>Important dates:</p> <p>April 4th Landowner Education meeting (locations to shoot for the video) – needs Di, Jean and Judy, but all other very welcome – 6:30 at Jean Atkinson home</p> <p>April 11th LCS Health Fair - from 10:15-12:15 with set up time between 9-10:15</p> <p>April 11th 1:30 meeting re: moving some plants and pruning; Dave Polster has confirmed</p> <p>April 15th Landowner Education Committee meeting at the home of Judy Brayden – 6:30 p.m.</p> <p>April 16th Yellow iris eradication workshop – Somenos Marsh</p> <p>April 27th Country Grocer Customer Appreciation Day – see Maureen Qusted</p> <p>April 30th RCU Steering Committee Meeting location TBA</p> <p>May 6th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>May 17th 10:30 – 1:30 Membership Drive and Hotdog Sale Country Grocer</p> <p>May 21st CLRSS Presentation to the Parks Committee of the Town of Lake Cowichan. Time TBA.</p> <p>May 28th RCU Steering Committee Meeting location TBA</p> <p>June 3rd Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>June 8th Lake Days Parade Report - (9:00 am - 12:00 pm) – see Judy Brayden</p> <p>June 23rd CLRSS Annual General Meeting – location and time TBD</p> <p>June 25th RCU Steering Committee Meeting location TBA</p> <p>July 7th The CLRSS Summer Bar B Q at the home of Maureen and John Qusted (12:00 noon to 4:00 p.m.)</p> <p>July 8th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room – River’s Day Report</p> <p>August 6th RCU Steering Committee Meeting location TBA</p> <p>August 12th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>August 17th 12:00-12:30 CLRSS to showcase the Gerald Thom Memorial Native</p>	

<p>Plant Garden in Saywell Park as part of the 75th Anniversary Celebration for the Town of Lake Cowichan – see Bee Greenway</p> <p>August 18th, Annual River Clean-up and annual bottle drive fundraiser – see Di Gunderson</p> <p>September 9th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>September 15th Wine Survivor Event, CLRSS fundraiser</p> <p>September 28th River's Day on the Cowichan</p> <p>October 6th (Tentative date) CLRSS Visioning Process - all members and special guests invited</p>	
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Appendix 1: Fundraising Committee Report to the CLRSS Board Meeting of April 1, 2019

Submitted by Maureen Qusted

Ideas are designed to generate new memberships and involve more members than just those currently on the Board.

Upcoming fundraisers for 2019:

April: **Membership Drive at Country Grocer** on Customer Appreciation Day, April 27. Maureen Qusted to organize.

May: **Membership Drive and Hotdog Sale** at Country Grocer, Friday, May 17 10:30 – 1:30. Judy Brayden to organize RCU Info Table Team so they could do a “dry run” in anticipation of the Annual RCU in August.

July: **CLRSS Summer BBQ at the Qusted Residence:** Sunday, July 7, 12:00 – 4:00 p.m. Food, games, auction items, and incentive program to enlist new members.

August: **RCU Bottle Drive,** Sunday, August 18: 8 a.m. – 12:30 p.m.

September: **Wine Survivor Event:** Sunday, September 15: 2:00 – 5:00 p.m.

NB: After expenses, the first 25% of all funds raised are deposited into the CLRSS Bursary Fund. The remaining 75% goes into general revenue.

PS: Maureen tries never to have any expenses.

Other Ideas:

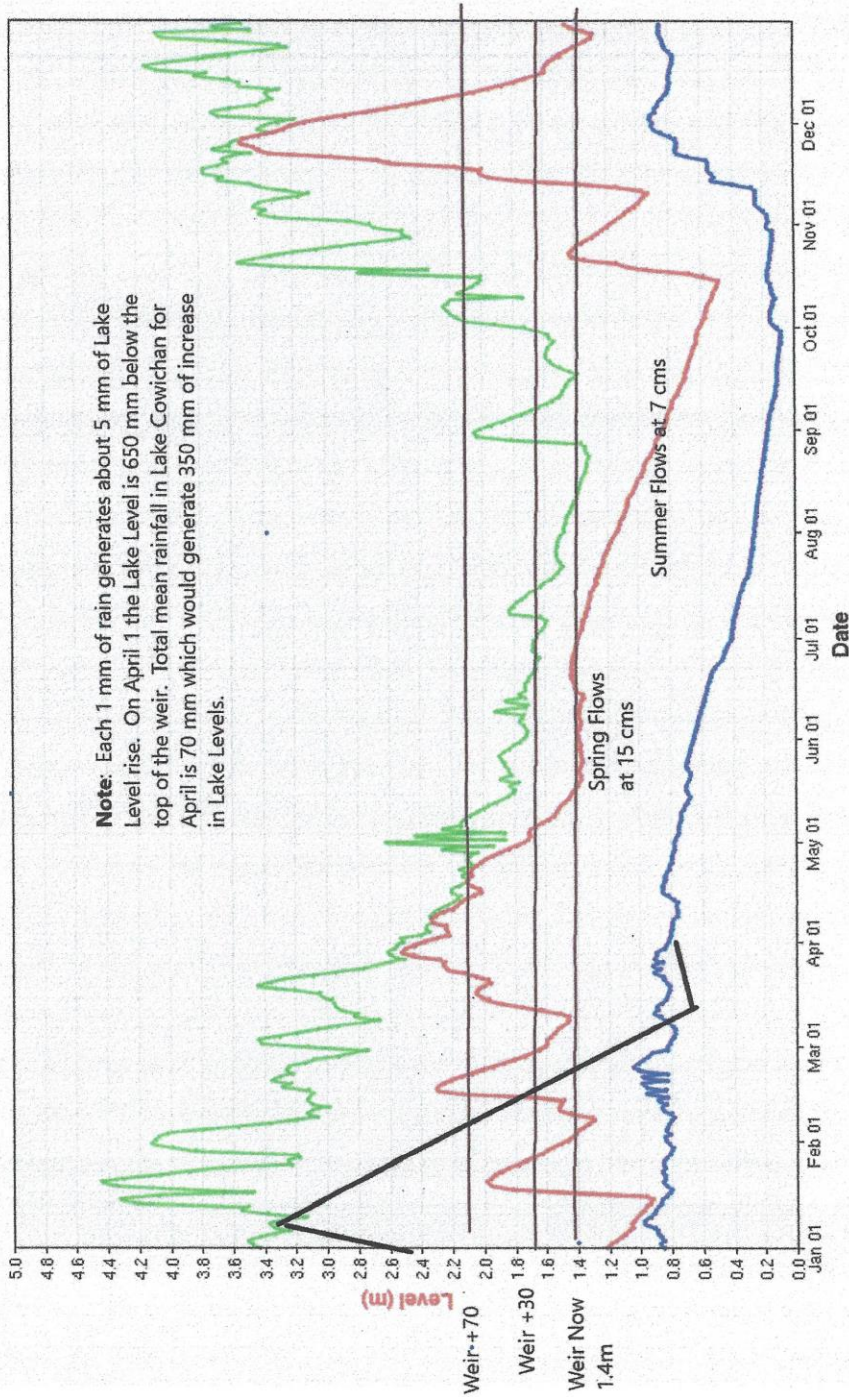
1. Have schedule and details of upcoming fundraising events available at all functions.
2. Enrol for Country Grocer or Thrifty Foods Charity programmes.
3. Change the way members are enrolled – enrol for a year at any time.
4. Turn the Brayden “Farkle Tournament” into a CLRSS fundraiser.

Appendix 2: Historic Water Levels Graph Prepared by CLRSS President, Ken Traynor

Lake Levels.png

2017 We Met Critical Flow Targets in River
2019 That will be a challenge

2017 Data
2019 Data
Maximum
Minimum



Statistics corresponding to 68 years of data recorded from 1913 and 2017.*

Appendix 3: Gerald Thom Memorial Environmental Studies Bursary criteria



Gerald Thom Environmental Studies Bursary \$1000

Guidelines:

Eligibility

Candidates must:

- be LCS students currently enrolled in their graduating year;
- be planning to enrol in post-secondary studies.

Criteria

Priority will be given to applicants who:

- are planning to enrol in environmental studies related courses;
- have successfully completed the LCS School Growth Plan components relevant to watershed stewardship;
- have demonstrated commitment and service to improving or restoring the local environment (actions include efforts toward water testing, record keeping, clean-up activity, planting, article writing, nursery management);
- have demonstrated a willingness to educate others regarding environmental stewardship.

Appendix 4: March 2019 and Year End Treasurer's Report (to be adopted at the May CLRSS Board Meeting)

March 2019 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	10,257.43	0	10,257.43
to be deposited	0.00		
Salmon fry rescue funds			1,577.40
Total Cash Available for CLRSS General Activities			\$8,680.03
Bursary Account Total			\$5,221.53
Comments: 25% of net fundraising (\$868.00) transferred from General account to Gerald Thom Environmental Studies Bursary account.			

CLRSS 2018/19 Financial Report Budget to Actual - 31/03/2019							
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	7300	7,672.96	Total	Expenditures	7,700.00	5,981.71
4100	Memberships	1600	1,356.00	5270	Signs	500	110.04
4110	Donations	2600	2,068.30	5610	Accounting	100	0
4200	Sales	1000	595.00	5615	Public Information	500	1610.78
4460	Fundraising	2100	3,642.88	5625	BCLSS	50	50
	Interest	0	10.78	5630	Society Fees	100	125
				5640	Printing Costs	1000	265.2
				5650	Purchase for Sales	800	218.23
				5685	Insurance	1300	268.47
				5690	Bank Charges	30	12
				5700	Office Expenses	520	272.47
				5730	Courses & Mtgs	300	0
				5735	CSSP Activities	500	727.79
				5736	River CU	700	1211.81
				5737	Fundraising Expenses	300	25
				5740	Misc. other	100	228.11
				5900	Scholarship Fund	500	500.00
				6000	Fry Rescue	400	356.81