

Minutes of the CLRSS Board Meeting

6:30 p.m. at Country Grocer Meeting Room.


In attendance: Board members: Jean Atkinson, Judy Brayden, Chantelle Carden, Rosemary Danaher, Diana Gunderson, Lyndon Keeping, Mike Patrick and Ken Traynor. CLRSS Members: Lois Atchison, Cate MacNeill, Maureen Qusted, Joe Saysell, Genevieve Singleton and Katharine Staiger. Guests: Ian Morrison and Tom Rutherford.

Absent with regrets: Christine Brophy, Rick Bryan, Karen and Jim Deck, Bee Greenway, Parker Jefferson, Lyle Kuchmak, Peter Noble, and Leroy Van Wieren.

Note: The CLRSS Board welcomes the opportunity to meet and to involve the membership in the society's decision-making process. Therefore, all members and community are welcome to attend and to participate in the meeting discussion. While all opinions may influence decision-making, only Board members may move/second or vote on motions.

<p>Agenda: RMS Diana Gunderson/Lyndon Keeping that the agenda be adopted as amended. CARRIED</p>	<p>Action: What? By Whom? By When?</p>
<p>Introductions of members with reminder about our meeting conduct guideline. Using the Fourfold Way we:</p> <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems and • expect people to speak without blame. 	
<p>Minutes of the previous meeting: RMS Judy Brayden/Rosemary Danaher that the minutes of the June 3rd, 2019 CLRSS Board meeting be accepted as printed. CARRIED</p>	
<p>Items arising from the June Executive meeting: Judy Brayden - A CLRSS Policy on the Acceptance of Donations - Draft 2 was discussed. The following revisions were suggested:</p> <p>Draft 10 – July 9, 2019</p> <p>CLRSS Policy on Acceptance of Donations</p> <p>Background:</p> <p>CLRSS appreciates in-kind contributions and/or monetary donations from individuals, local/regional businesses, and local/provincial/federal governments. These may be applied to the ongoing work and/or specific projects that CLRSS undertakes.</p> <ol style="list-style-type: none"> 1. Each donation will be reviewed on its own merit, however CLRSS retains the right to decline a donation. 2. CLRSS will view every accepted donation with the same level of appreciation, regardless of the size or nature of the contribution. 3. CLRSS determines the use of any accepted donation(s) or in-kind contribution(s). NOTE: Grants are linked to specific projects. 4. Acceptance of donations does not in any way imply endorsement of the donor or corporation. 	<p>To be ratified at the August Board Meeting.</p>

<p>CLRSS Policy on the Use of Corporate Logos in Promotional Materials</p> <ol style="list-style-type: none"> 1. Name(s) of individual(s) or corporate donors may be listed in CLRSS promotional information, at the discretion of the CLRSS and with the permission of the donor. 2. Any use of the CLRSS logo and any accompanying written description of the CLRSS and its activities by a business or other organization, requires the written consent of the society. 3. Multiple logos used in promotional materials will appear at a similar size and will be displayed in a similar manner, as determined by CLRSS. 4. No CLRSS program shall carry the sole name of an individual or corporation. 	
<p>Business Arising from the Minutes and Old Business:</p> <p>1. Draft CLRSS Protocol for Dealing with Citizen Complaints about Riparian Regulation Violations - Judy Brayden is reviewed Draft 2. One edit was suggested: See below:</p> <p>CLRSS Protocol for members who are approached by community members with environmental issues. The draft of the 3" x 5" card that CLRSS members may use when approached by a community member about riparian or other environmental infractions.</p> <p>Side one:</p> <p>Dear CLRSS Member: When you are contacted about a riparian regulation issue:</p> <ul style="list-style-type: none"> • Clarify your understanding of the situation. • Confirm that CLRSS can only offer advice; <i>we are not a policing group.</i> • Take the complainant's name, contact info and the location of the infraction. <p>Ask the complainant to call the RAPP line: Report All Poachers and Polluters 1 877 952 RAPP. <i>This begins the process and the appropriate jurisdiction and level of government will be informed of the concern.</i></p> <ul style="list-style-type: none"> • Remind the individual that the more people who report an issue, the greater the response. • Request a call back to you to let you know if & how the issue was resolved. From time to time a review of the progress will be discussed at the CLRSS regular board meeting. • Inform the individual that information gathered will only be shared with appropriate authorities as needed and retained by CLRSS for internal use and record-keeping. <p>Side Two:</p> <p>Other support:</p> <ul style="list-style-type: none"> • Town of Lake Cowichan: 250 749-6681 • CVRD local areas such as Area I or F: 250 746-2620 • Municipality of North Cowichan: 250 746-3266 • Department of Fisheries and Oceans Canada: 1 800 465-4336 • Provincial Ministry of Environment and Climate Change Strategy – Environmental Emergencies: 1 800 663-3456 • Environmental Violations and Dangerous Wildlife conflicts: 1 800 663-9453 • Boating infractions: RCMP 250 749-6668 or 1 888 855-6655 • Wildfire: 1 800 663-5555 or *5555 from a cell phone <p>2. Tubing Issues on the river: The main thrust of CLRSS action will remain in the realm of public education and awareness. Further, Ken Traynor had contacted The Tube</p>	<p>1. To be ratified at the August Board Meeting.</p> <p>NOTE: At a fall/winter Board meeting, Denise Blid, Natural Resource Officer Supervisor BC Ministry of the Environment.</p> <p>2. Katherine Staiger and Lyndon Keeping will</p>

<p>Shack about our concerns regarding the upcoming Guinness Book of World Records challenge and advised the manager that other options still existed in light of the river's condition this year, suggesting that the Tube Shack could gain significant community support by canceling the July 21, 2019 event. We do not know the outcome of this suggestion. Joe Saysell will be drafting a letter on behalf of the Friends of the Cowichan.</p> <p>RMS Judy Brayden/Rosemary Danaher that CLRSS write a letter so that our concerns about the harm in this type of activity are on record. CARRIED. NOTE: Katherine Staiger and Lyndon Keeping will draft such a letter on our behalf.</p> <p>RMS Judy Brayden/Lyndon Keeping that we issue a call for a community-wide meeting to address the challenges of river use. This would be done in time for the next tubing season. CARRIED</p> <p>3. Strategic Planning: Ken Traynor updated the Strategic Planning session, reminding us that it will be held on Sunday, September 8, 2019 from 11:00 – 4:00, followed by a team supper and party. Ken has confirmed that Beth Page is able to facilitate the event. She expressed concern about the short one-day timeline. Ken proposed that a committee be struck to plan this event with Beth. They would report back to the next board meeting. Judy Brayden, Katherine Staiger, Jean Atkinson and Ken Traynor volunteered to form a sub-committee to plan this event.</p>	<p>draft a letter on our behalf.</p> <p>This will become an agenda item for the October, 2019 Board meeting.</p> <p>3. A meeting will be convened by Ken Traynor asap.</p>
<p>Cowichan Shoreline Stewardship Report: Diana and Jean Atkinson reported that CSSP work is underway. Diana Gunderson has asked manager, Christine Brophy, to give her some dates for volunteer work parties. We agreed that CLRSS will see the review of the success of the program, being prepared at this time. We are in the last year of the six-year program. The future of the program is yet to be determined.</p> <p>Further Christine Brophy emailed: "Hi everyone, apologies for not making to the meeting or sending in a report until now, busy of course. We have now planted at Clarke-Young site in Youbou and Ed Ufnal site in town. Both went well and look good; property owners are happy. Attached are some pictures of the sites. Ryder has a good camera and has been taking all the during and after photos, he is quite good at it. When is a good time to set up a CLRSS volunteer day to pull out invasive plants? And there is a site in Koksilah that could use a team to pull out the ivy there. Let me know what you think."</p>	
<p>Cowichan Watershed Board report and Weir Ready Campaign: Tom Rutherford, CWB Executive Director, reported that the recent rains have not significantly changed the low water situation and that zero storage is still predicted for prior to the middle of August. This is the year that we will see the lake at its lowest level. The Weir Ready Campaign was outlined. A number of outreach tools will be implemented including door hangars, road signs, facebook (facebook.com/weir ready) and live feed links www.weirready.ca, a salmon mascot, a series of "personal perspective" articles in newspaper over summer focusing on the importance of water and river to a variety of Cowichan valley residents. Public engagement activities will include CLRSS door to door and landowner visits.</p> <p>A CLRSS Landowner Education meeting will be convened in the week of the 15th of July in order for CLRSS to plan an efficient way to distribute the door hangers. An email about the water level siting service (Lake levels and Your Beach) will go out to all members with</p>	

reference to the door hanger campaign and to attendance at this Landowner Education meeting.	
<p>CLRSS Report from the Area Directors: Ian Morrison, CVRD Board Chair and Area F Regional Director, Ian Morrison, reported on progress on the Honeymoon Bay water system and the Mesachie Lake Sewer Relocation plan; that Couverton, the real estate department of the TimberWest Forest Corporation, is applying for rezoning permit for 30 acres for a sewer infiltration area; that there is a public meeting on this application at the Honeymoon Bay Hall on Aug 8th, 2019. He also reported that Dididat - Patcheedat treaties have been signed and that this is significant because most of the work has been completed, leaving only a few items left to negotiate. Part of the agreement is that a public, full-service road will be constructed from Honeymoon Bay to Nitinat. Ian reported that progress had been made on retaining the riparian vegetation on a small parcel of land in Honeymoon Bay and he relayed encouraging evidence that the CVRD is dealing with riparian violations. Further, the representative from the Federal Government announced that Cowichan would receive significant funding for Phase 1 of the weir implementation. A local press release is forthcoming. Congratulations and thanks were expressed to Ian and the CVRD Board for all this hard work.</p>	
<p>Communication: Chantelle Carden reported that we should be following Weir Ready on facebook.</p> <p>Education: Diana Gunderson - NIL report</p> <p>Landowner Education: Judy Brayden reported that the riparian video is underway and on time for the August 17th launch.</p>	
<p>Treasurer's Report: See Appendix 1 below Judy Brayden suggested that the donations line under revenue be expanded to indicate sources.</p> <p>RMS: Lyndon Keeping/ RD that the Treasurer's Report be adopted as presented. CARRIED</p> <p>RMS: Mike Patrick/Chantelle Carden that the 2019/20 CLRSS bank signatories be: Lyndon Keeping, Ken Traynor, Diana Gunderson, Judy Brayden CARRIED</p>	
<p>Fundraising Report: Maureen Qusted reported that CLRSS made \$950 on the recent and well-received Summer Bar-b-cue event at her home. Six new CLRSS members were signed up. Maureen was thanked for her tremendous contribution to the finances of the society.</p>	
<p>Retail Sales Report: Rosemary Danaher reported that we have sold \$192.76 this month and made a profit of \$6.96. This reflects the donation of clothing to the CSSP student crew.</p>	
<p>Social Report: Rosemary Danaher sent nine cards of thanks this month. Judy Brayden thanked her for the cards that she sent to the artists, who participated in the recent CLRSS Garden Tour.</p>	
<p>Membership Report: Mike Patrick reported that we now have 73 members.</p>	
<p>River Clean-Up: Diana Gunderson reported that the event is proceeding on schedule. We are in need of at least two more tents. It was suggested that Cathi and Parker Jefferson may have two tents to lend. We are also in need of boats and boat operators. It was suggested that member, Chris Morley, could operate Diana Gunderson's boat. Orca tubing can lend us a boat but we need to supply our own operator.</p>	

<p>Strategic Plan Committee Reports - Due to length of meeting agenda, NIL reports may be recorded.</p> <p>A. Regional Meetings:</p> <p>i.) Stewardship Roundtable – Co-chair, Genevieve Singleton, reported that July 18th (9:30 - 3:00) is the date for the annual picnic and info session at Stoltz Pool. She also reported the progress of the Quw'ut'sun River Day, co-hosted by the Stewardship Roundtable and Cowichan Tribes: CLRSS has committed Oxford, a tent and table and sundry volunteers to the event. Joy Wade's publication was highlighted and circulated</p> <p>B. Land Stewardship: REMOVE FOR NEXT MEETING</p> <p>i.) CSSP – See above</p> <p>C. Water Stewardship:</p> <p>i.) Water monitoring – NIL report</p> <p>ii.) Stream signage – NIL report.</p> <p>RMS Rosemary Danaher/Diana Gunderson that the above reports be adopted as presented. CARRIED</p>	
<p>New Business:</p> <p>1. Private Managed Forest Land Act review – Ken Traynor reported that the public comment section was now open.</p> <p>RMS Diana Gunderson/Rosemary Danaher that Ken Traynor draft a letter of response on behalf of CLRSS. This will be circulated when complete. CARRIED</p>	
<p>Motion to Adjourn Mike Patrick at 8:58 p.m.</p>	
<p>Important dates:</p> <p>July 15th 6:30 – 8:30 Landowner Education and general meeting at Judy' s home – to develop Weir Ready door hanger distribution plan.</p> <p>July 18th 9:30 – 3:00 Cowichan Roundtable Annual Picnic and Education Day at Stoltz Pool.</p> <p>August 6th RCU Steering Committee Meeting at Country Grocer Meeting Room - 6:30 p.m.</p> <p>August 8th Public meeting in Honeymoon Bay</p> <p>August 12th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>August 17th 12:00-12:30 CLRSS to showcase the Gerald Thom Memorial Native Plant Garden in Saywell Park as part of the 75th Anniversary Celebration for the Town of Lake Cowichan – see Bee Greenway</p> <p>August 18th, Annual River Clean-up and annual bottle drive fundraiser – see Di Gunderson</p> <p>September 8th Strategic planning from 11:00 – 4:00, followed by a team supper and party</p> <p>September 9th Regular CLRSS Board Meeting – 6:30 Country Grocer meeting room</p> <p>September 15th Wine Survivor Event, CLRSS fundraiser</p> <p>September 28th Quw'ut'sun River Celebration 10:00 – 3:00 p.m.</p>	

Appendix 1: Treasurer's Report – Lyndon Keeping and Leroy Van Wieren

June 2019 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	12,098.76	239.7	11,859.06
to be deposited	0.00		
Salmon fry rescue funds			1,577.40
Total Cash Available for CLRSS General Activities			\$10,281.66
Bursary Account Total			\$5,222.56
Comments:			

CLRSS 2019/20 Financial Report Budget to Actual - 30/06/2019							
Revenue				Expenditures			
CODE	Category	Budget	Actual	CODE	Category	Budget	Actual
Total	Revenue	8500	4,307.21	Total	Expenditures	8,500.00	2,735.82
4100	Memberships	1300	1,074.00	5270	Signs	300	0
4110	Donations	2000	2,395.60	5610	Accounting	100	0
4200	Sales	590	395.00	5615	Public Information	1500	0
4460	Fundraising	4600	440.00	5625	BCLSS	50	190
	Interest	10	2.61	5630	Society Fees	125	0
				5640	Printing Costs	400	130
				5650	Purchase for Sales	400	965.3
				5685	Insurance	300	0
				5690	Bank Charges	25	3.15
				5700	Office Expenses	300	53.74
				5730	Courses & Mtgs	0	0
				5735	CSSP Activities	500	1000
				5736	River CU	1000	174.54
				5737	Fundraising Expenses	100	0
				5740	Misc. other	300	219.09
				5900	Scholarship Fund	800	0.00
				6000	Fry Rescue	300	0
					Gifted Apparel	0	0
					GT Memorial Garden	500	0
					Website Update	1000	0
					Strategic Plan	500	0