

**Minutes of the CLRSS Board Meeting**  
**Monday, February 3<sup>rd</sup>, 2020**  
**6:30 Lake Cowichan Country Grocer Meeting Room**

**In attendance: Board members:** Judy Brayden, Chantelle Carden, Diana Gunderson, Parker Jefferson, Lyndon Keeping, Mike Patrick and Ken Traynor. **CLRSS Members:** Lois Atchison, Karen Deck, Jim Deck, and **Guests:** Lake Cowichan Mayor, Rod Peters. **Regrets:** Rodger Hunter, Tom Rutherford, Katharine Staiger. Ian Morrison, Peter Noble and Maureen Quested.

Item	Action: What? By Whom? When?
We acknowledged that we are meeting on the traditional territories used by the Cowichan, Lake Cowichan and Ditidaht First Nations for centuries. We hope that our work together here today will make a positive contribution to our shared future in this valley.	
<b>Fourfold Way was reiterated</b>	
<b>Motion to accept the agenda as presented/amended.</b>	Moved and seconded by Chantelle Carden /Rosemary Danaher as amended. CARRIED
<b>Motion to accept minutes of the December 2<sup>nd</sup>, 2019 meeting.</b>	Moved and seconded by Judy Brayden/Lyndon Keeping. CARRIED
<b>Treasurer's written report:</b> Lyndon Keeping	See Appendix 1 below. Moved and seconded by Lyndon Keeping/Diana Gunderson. CARRIED
<p><b>Business Arising from the Minutes and Old Business:</b></p> <ol style="list-style-type: none"> <li>1. <b>Oliver Park (Friendship Park)</b> a project of the Salmonid Society, BCCF and TLC Fire Department: Friendship Forest Project (Oliver Creek/Friendship Park), a project of the Salmonid Society, BCCF and TLC Fire Department.</li> <li>2. <b>CSSP Update</b></li> <li>3. <b>Riparian infraction</b> (Pine Point, Youbou property)</li> <li>4. <b>Landowner Education</b></li> </ol>	<ol style="list-style-type: none"> <li>1. Diana Gunderson reported on the public launch of the “Conserving and Protecting Cowichan Fresh Water for Climate Change” project based at the Cowichan Estuary Nature Centre. The project coordinator (Sierra Harvey) will attend the February 13th meeting of the LCVFD Friendship Forest Project, and meet with local school Outdoor Education teachers, with the objective of working together to provide additional resources and expanded opportunities for local students.</li> <li>2. Ken Traynor reported that he spoke to BCCF and they are in the process of developing year three of the Coastal Restoration Project. Funding could be used for riparian restoration on the Cowichan Lake as well as some tributaries. Lake Cowichan students could be hired to do restoration work again this year. Ken Traynor has submitted pictures to BCCF. Any Board members who know of lakefront owners who may be interested in restoration work, please send names along to Ken Traynor. He has two properties listed to date.</li> <li>3. NIL report</li> <li>4. Judy Brayden reported that she and Katharine Staiger have arranged three meetings this spring with the real estate agents locally as well as with the Duncan Chamber of Commerce at which time they will share the Riparian video and answer questions about our work</li> </ol>

<p>5. 2019 CLRSS Re-visioning: (see attached)</p> <p>6. Protecting the redds by posting signage</p>	<p>5. After discussion Ken Traynor moved and Diana Gunderson seconded the ratification of the amended Strategic Plan CARRIED</p> <p>5a. “Leads” were identified for the On-going Core Activities (see attached)</p> <p>5c. “Leads” were asked to come to the next meeting with a definition of their role, their needs as far as volunteers are concerned and any unresolved issues that the Board needs to be apprised of.</p> <p>5d. Ken Traynor will circulate an email requesting input about websites. This will be an item at the next Board meeting.</p> <p>5e. A meeting will be convened on Sunday Feb. 23<sup>rd</sup> at 10:00 – 12:00 at the Country Grocer meeting room. At this time the Board members and the regular member attendees will identify goals regarding organizational excellence.</p> <p>6. Referred this to the May, 2020 meeting when others are able to address this concern.</p>
<p><b>Old Business from July 8<sup>th</sup>, 2019</b> - The Board is reminded about this outstanding motion: RMS Judy Brayden/Lyndon Keeping that we issue a call for a community-wide meeting to address the challenges of river use. This would be done in time for the next tubing season.</p>	<p>Referred to a future meeting</p>
<p><b>Further:</b> <b>New Business:</b> Jet skis on the river.</p>	<p>After discussion with the Mayor and Council from the Town of Lake Cowichan, it was agreed that existing bylaws prevent such an operation from commencing.</p>
<p><b>New Business:</b> 1. Lake Level sign</p>	<p>Members discussed the idea of installing a road sign near the entrance to Lake Cowichan that indicates the lake levels. In order for this to be dynamic, the consensus was that a web context for such a “sign” would be more appropriate. Further ideas and discussion at future meetings.</p>
<p><b>Stewardship Reports:</b> 1. Cowichan Watershed Board:  2. Cowichan Stewardship Roundtable:</p>	<p>1. NIL report</p> <p>2. Parker Jefferson reported on the CVRD Drinking Water &amp; Watershed Protection Function Advisory Committee he sat on. They worked with a facilitator to produce recommendations for a 5-year program for the work of a new staff person. The report will be used by CVRD as they prepare budget and programming under the new Watershed Function for presentation to the Board for approval. The advisory committee working on the Low Flows Protocol for decisions about when to approve going on control early for the weir operations is meeting. The recent heavy rains in early February suggest early control is unlikely to be required this year.</p>

3. Other committee reports as needed	3. NONE
Motion to Adjourn at 8:46 p.m.	Moved by Diana Gunderson
<p><b>Important Upcoming Dates:</b></p> <p>Sunday, Feb. 23<sup>rd</sup>, 10:00 – 12:00 Special Meeting – Organizational Excellence – Country Grocer meeting room</p> <p>Future Regular Meeting Dates:</p> <p>Monday, March 2<sup>nd</sup>, Monday, April 6<sup>th</sup>, Monday, May 4<sup>th</sup></p> <p>Annual River Clean-up: Sunday, August 16<sup>th</sup> - Need coordinator</p>	

### Appendix 1: Treasurer's Report

February 2020 Treasurer's Report			
	CASH in Bank	Cheques/Transfers	Available Cash
CLRSS General Account	9,029.45	153.77	10,245.68
to be deposited	1,370.00		
Salmon fry rescue funds			1,577.40
<b>Total Cash Available for CLRSS General Activities</b>			<b>\$8,668.28</b>
<b>Bursary Account Total</b>			<b>\$5,832.33</b>
Comments: Cheque from Pacific Salmon Fund \$1250 not included in original report Cheque to Lois Atchison, Donation from Gavin Bowers + membership fee			

CLRSS 2019/20 Financial Report Budget to Actual - 02/02/2020							
Revenue				Expenditures			
CODE	Category	Budget	Actual	COD E	Category	Budget	Actual
<b>Total</b>	<b>Revenue</b>	<b>8500</b>	<b>8,365.25</b>	<b>Total</b>	<b>Expenditures</b>	<b>10,510.42</b>	<b>9,249.09</b>
4100	Memberships	1300	1,456.00	5270	Signs	300	0
4110	Donations	2000	3,411.45	5610	Accounting	100	0
4200	Sales	590	905.88	5615	Public Information	1500	87.34
4460	Fundraising	4600	2,585.75	5625	BCLSS	50	50

Interest	10	6.17				
			5630	Society Fees	125	190
			5640	Printing Costs	400	191.54
			5650	Purchase for Sales	400	1185.22
			5660	Gifted Apparel		249.46
			5685	Insurance	300	0
			5690	Bank Charges	25	89.65
			5700	Office Expenses	300	172.36
			5730	Courses & Mtgs	0	345.42
			5735	CSSP Activities	500	587.48
			5736	River CU	1000	868.36
			5737	Fundraising Expenses	100	0
			5740	Misc. other	300	18.64
			5900	Scholarship Fund	800	645.50
			6000	Fry Rescue	300	356.81
				Landowner Education video	2010.42	2010.42
				GT Memorial Garden	500	333.9
				Website Update	1000	37.69
				Strategic Plan	500	1829.3

## Appendix 2: CLRSS 2020 Ratified Strategic Plan with 2020 Leads

For minutes .pdf

**CLICK HERE in Word only – not PDF**